

1 STATE OF OKLAHOMA

2 2nd Session of the 58th Legislature (2022)

3 HOUSE BILL 4143

By: May

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5
6 AS INTRODUCED

7 An Act relating to emergency services; creating the
8 Oklahoma Task Force 1 Urban Search and Rescue Out of
9 State Deployments Revolving Fund; amending 63 O.S.
10 2021, Section 1-218.1, which relates to employee
11 reimbursements; modifying approval clause; providing
12 for codification; and providing an effective date.

12 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

13 SECTION 1. NEW LAW A new section of law to be codified
14 in the Oklahoma Statutes as Section 330.98 of Title 63, unless there
15 is created a duplication in numbering, reads as follows:

16 There is hereby created in the State Treasury a revolving fund
17 for the Oklahoma Office of Homeland Security, to be designated the
18 "Oklahoma Task Force 1 Urban Search and Rescue Out of State
19 Deployments Revolving Fund". The fund shall be a continuing fund,
20 not subject to fiscal year limitations, and shall consist of all
21 monies deposited to the credit of the fund by law. All monies
22 accruing to the credit of the fund are hereby appropriated and may
23 be budgeted and expended by the Oklahoma Office of Homeland Security
24 for the direct reimbursement of participating agencies with Oklahoma

1 Task Force 1 Urban Search and Rescue (OKTF1 USAR) as is consistent
2 with the federal Emergency Management Assistance Compact Guidelines.
3 Expenditures from the fund shall be made upon warrants issued by the
4 State Treasurer against claims filed as prescribed by law with the
5 Director of the Office of Management and Enterprise Services for
6 approval and payment.

7 SECTION 2. AMENDATORY 63 O.S. 2021, Section 1-218.1, is
8 amended to read as follows:

9 Section 1-218.1 A. Upon direction of the director of a city-
10 county health department, ~~with approval of the board of county~~
11 ~~commissioners of the county,~~ employees of such city-county health
12 department may be reimbursed for use of their personally owned
13 automobiles while performing their duties on official business for
14 the Department at a rate not to exceed that allowed for mileage to
15 state employees. Travel claims for reimbursement on a mileage basis
16 shall be accompanied by a detailed statement showing an adequate
17 basis for computing the miles of travel and the purpose for the
18 travel, and may be paid from any funds available for that purpose.

19 B. Subject to the limitations and procedures provided by this
20 section, approved employees of a city-county health department may
21 purchase materials, supplies, or services necessary for travel out
22 of the county in which the city-county health department operates by
23 use of one or more credit cards issued to the city-county health
24 department. Purchases made with the credit cards shall be limited

1 to actual expenses for travel out of the county by employees in the
2 performance of their official duties. For purposes of this section,
3 "actual expenses for travel" shall mean expenses for travel by
4 public or private railroads, airplanes, buses, rental cars, or other
5 public or private conveyances, fuel, oil, meals, lodging, parking
6 fees, or telephone expenses.

7 C. The city-county health department shall encumber sufficient
8 funds each month to pay for the estimated charges made with the
9 cards including any annual or other fee owed for use of the cards.
10 Payment for charges incurred on any card shall be made in a timely
11 manner so that no interest charges or penalties accrue and so that
12 the total payment amount corresponds to the balance of charges for
13 purchases in addition to any applicable annual fee or service
14 charge.

15 D. All receipts for charges made by use of any card issued to a
16 city-county health department shall be maintained to facilitate
17 accurate records of total monthly expenditures for which the city-
18 county health department shall be obligated.

19 E. Employees who make credit purchases with credit cards issued
20 to a city-county health department shall immediately and accurately
21 document the expenditures on a form prepared by the State Auditor
22 and Inspector, attaching receipts and a written explanation of each
23 expenditure as to the date, case number, or other identification
24 number, area or location, reason for expenditure and amount

1 expended. A copy of the form shall be submitted to the director of
2 the city-county health department for approval and the original form
3 shall be attached to the purchase order and shall be submitted for
4 payment. A copy of the form shall be retained for the records of
5 the city-county health department.

6 F. An employee of the city-county health department shall not
7 receive any reimbursement pursuant to the provisions of subsection A
8 of this section for any expenses for which a credit card issued
9 pursuant to the provisions of this section has been used.

10 SECTION 3. This act shall become effective November 1, 2022.

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