

1 ENGROSSED HOUSE  
2 BILL NO. 3109

By: Caldwell of the House

3 and

4 Stanislawski of the Senate

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8 An Act relating to schools; amending 70 O.S. 2011,  
9 Section 6-101.6, which relates to categories of  
10 employment contracts; requiring school districts to  
11 annually present a copy of employee information  
12 worksheets to teachers and administrators prior to a  
13 certain time; requiring school districts to designate  
14 a person to review worksheets and answer questions;  
15 directing that a signed acknowledgement form be  
16 placed in the employee record; providing an effective  
17 date; and declaring an emergency.

18 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

19 SECTION 1. AMENDATORY 70 O.S. 2011, Section 6-101.6, is  
20 amended to read as follows:

21 Section 6-101.6 A. All contracts for employment of, or related  
22 employee information worksheets for, a teacher or administrator by a  
23 district board of education shall include the following categories  
24 in a clear and concise format:

1. Employee information including:

- a. employee's name,
- b. degree(s) employee holds,

- c. number of years of teaching credit for salary purposes, and
- d. step placement on salary schedule;

2. Salary information including:

- a. pay based on state minimum salary schedule,
- b. district salary supplement,
- c. extra-duty or extracurricular salary amounts, itemized,
- d. other salary,
- e. total salary,
- f. dollar amount of salary paid in cash, and
- g. dollar amount of salary paid in fringe benefits, as defined and allowed by Section 18-114.7 of Title 70 of the Oklahoma Statutes, with an itemized list of each benefit and amount paid toward it; and

3. Benefits information including:

- a. state-paid flexible benefit allowance amount,
- b. district-paid retirement contributions (over any amount for retirement insurance paid as part of salary and excluding any amounts paid pursuant to Section 17-108.1 of Title 70 of the Oklahoma Statutes),
- c. district-paid health insurance (over any amount paid as part of salary),

- 1           d. other district-paid benefits, such as life, dental,  
2            disability, salary protection, vision, cancer, health  
3            supplemental insurance (over any amount paid as part  
4            of salary),
- 5           e. other benefits, with an itemized list of each benefit  
6            and dollar amount paid toward it (not including any  
7            benefits paid as part of salary), and
- 8           f. total district-paid benefits (not including any  
9            benefits paid as part of salary).

10           B. Beginning with the 2016-2017 school year ~~2004-05~~, the school  
11 districts shall annually present to each teacher and administrator a  
12 copy of an employee information worksheet containing information for  
13 each teacher or administrator in the categories listed in subsection  
14 A of this section prior to the first day of each school year.  
15 School districts shall designate one or more persons to review the  
16 worksheet with each teacher and administrator and answer any  
17 questions. The teacher or administrator shall acknowledge receipt  
18 and review of the worksheet by signing a form which shall be made a  
19 part of the employee record of the teacher or administrator.

20           C. The State Department of Education shall require in its  
21 annual personnel report the amounts paid in each category set out in  
22 subparagraphs a through g of paragraph 2 and subparagraphs a through  
23 f of paragraph 3 of subsection A of this section, disaggregated by  
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