

1 STATE OF OKLAHOMA

2 1st Session of the 54th Legislature (2013)

3 HOUSE

4 RESOLUTION NO. 1003

By: Shannon

5
6 AS INTRODUCED

7 A Resolution relating to House Rules.

8
9 BE IT RESOLVED BY THE HOUSE OF REPRESENTATIVES OF THE 1ST SESSION OF
10 THE 54TH OKLAHOMA LEGISLATURE:

11 HOUSE RULES

12 54TH OKLAHOMA LEGISLATURE

13 STATEMENT OF AUTHORITY

14 Pursuant to Article V, Section 30 of the Oklahoma Constitution,
15 the Oklahoma House of Representatives adopts the following rules to
16 govern its operations and procedures. The provisions of these rules
17 shall be deemed the only requirements binding upon the House of
18 Representatives under Article V, Section 30 of the Oklahoma
19 Constitution, notwithstanding any other requirements expressed in
20 statute.

21 RULE ONE

22 DUTIES AND RIGHTS

23 OF THE SPEAKER

24 1.1 - Convening

1 (a) Except as provided in paragraph (b) of this section, the
2 Speaker of the House, or his or her designee, shall convene the
3 House of Representatives on the day and at the hour to which the
4 House was adjourned on the previous legislative day.

5 (b) Upon taking the chair, the Speaker shall call the House to
6 order and, except in the absence of a quorum, proceed under the
7 customary categories of legislative business set forth in these
8 Rules.

9 (c) The Speaker may designate any other member of the House to
10 serve as the presiding officer, but such designation shall not last
11 beyond that day's adjournment.

12 1.2 - Voting Rights of the Presiding Officer

13 The Speaker shall have the same right as other members to vote.
14 On all questions on which ayes and nays are taken, the Speaker shall
15 vote under the title "Speaker".

16 1.3 - Preservation of Order and Decorum

17 (a) The Speaker shall preserve order and decorum. In case of
18 any disturbance or disorderly conduct in the Hall of the House of
19 Representatives or in other areas of the Capitol assigned to the
20 House, the Speaker shall have the power to order the same to be
21 cleared or direct any other action necessary to preserve order and
22 decorum.

23 (b) Appearances or presentations by school or other groups
24 shall not be permitted on the floor of the House during the four (4)

1 legislative days immediately preceding sine die adjournment as the
2 Speaker may designate.

3 1.4 - Referral of Legislation

4 (a) All proposed legislation, as governed by paragraph (b) of
5 Section 8.4 of these Rules, if not referred directly to the General
6 Order category of the House Calendar, shall be referred by the
7 Speaker to an appropriate standing or special committee.

8 (b) Prior to the time a bill or resolution is taken up for
9 consideration by a committee or subcommittee, the Speaker may
10 reassign such bill or resolution.

11 1.5 - Speaker to Sign Bills, Resolutions and Papers

12 (a) The Speaker, or a member of the House designated by the
13 Speaker, shall sign all bills and resolutions passed by the
14 Legislature.

15 1. The signatures required by this section shall be executed
16 either by physical signature or by electronic signature as
17 determined by the Speaker.

18 2. The certifications required by this section shall be made
19 while the House is in session and shall be made a matter of record
20 in the House Journal.

21 (b) The Speaker shall sign all subpoenas, except as provided in
22 subparagraph 9 of paragraph (d) of Section 7.13 of these Rules,
23 warrants, writs, vouchers for expenditures chargeable to the House,
24 contracts binding upon the House or other papers issued by the

1 House. The Speaker may delegate the authority to sign papers
2 authorizing payments and other papers of an administrative nature.

3 1.6 - Authorization of Counsel

4 The Speaker may authorize or engage legal counsel on behalf of
5 the House, a committee of the House, a member or former member of
6 the House in his or her legal capacity as a member, or an officer,
7 employee or agent of the House in their official capacity when the
8 Speaker determines that such action would be in the best interest of
9 the House of Representatives. Expenses incurred for legal services
10 authorized by these Rules may be paid upon approval of the Speaker.

11 1.7 - Supervision of the House

12 (a) The Speaker shall have general supervision over the Hall of
13 the House and the areas of the Capitol building assigned to the
14 House of Representatives.

15 (b) The Speaker shall assign committee rooms to the various
16 standing, special, joint and standing conference committees.

17 (c) The Speaker may reserve a portion of the gallery for former
18 members of the House, former members of the Senate and the families
19 of members of the House and their guests.

20 1.8 - Standing, Special and Joint Committees

21 (a) The Speaker shall create, abolish and establish the
22 jurisdiction of all standing committees, special committees and
23 subcommittees of the House of Representatives.

24

1 (b) The Speaker shall appoint the chairpersons and vice-
2 chairpersons of all standing committees, special committees and
3 subcommittees of the House of Representatives and shall appoint the
4 cochairpersons and co_vice-chairpersons from the House for any joint
5 committees of the Legislature.

6 (c) The Speaker shall appoint the membership of all standing
7 committees, special committees and subcommittees of the House of
8 Representatives and shall appoint the members constituting the
9 House's delegation to any joint committees of the Legislature.

10 (d) All chairpersons, cochairpersons, vice-chairpersons, co_
11 vice-chairpersons and members of any House committee, subcommittee
12 or joint committee shall serve at the pleasure of the Speaker.

13 (e) The Speaker shall be an ex officio voting member of all
14 standing, special and joint committees.

15 1.9 - Conference Committees

16 (a) The Speaker shall appoint conference committees as the
17 Speaker determines to be necessary.

18 (b) Upon creation of a standing conference committee, the
19 Speaker shall appoint the chairperson, vice-chairperson and
20 membership of the standing conference committee.

21 (c) The Speaker shall be an ex officio voting member of all
22 standing conference committees.

23 1.10 - House Calendar Committee

1 (a) The Speaker Pro Tempore shall perform the duties of Speaker
2 in the absence of the Speaker.

3 (b) The Speaker Pro Tempore shall be an ex officio voting
4 member of all standing, special and joint committees.

5 (c) The Speaker Pro Tempore shall be an ex officio voting
6 member of all standing conference committees.

7 (d) The Speaker Pro Tempore shall be an ex officio voting
8 member of the House Calendar Committee.

9 2.3 - Succession

10 (a) If, while the House is meeting in regular or special
11 session, the office of Speaker becomes vacant because of removal
12 from office, death, resignation or other disability of the person
13 holding that office, then the Speaker Pro Tempore shall serve as
14 acting Speaker of the House until such time as the disability is
15 removed or a new Speaker is elected.

16 (b) When acting as Speaker pursuant to paragraph (a) of this
17 section, the Speaker Pro Tempore shall not exercise the powers of
18 appointment provided to a Speaker of the House by statute or by
19 House Rule and shall not be considered the Speaker of the House
20 within the meaning of Article VI, Section 15 of the Oklahoma
21 Constitution establishing the line of succession to the Governor.

22 (c) If the House is not meeting in regular or special session
23 and the office of Speaker becomes vacant because of removal from
24 office, death, resignation or other disability of the person holding

1 that office, then the Speaker Pro Tempore shall be considered the
2 Speaker of the House and shall be authorized to exercise all
3 authority granted to the Speaker of the House under law or by House
4 Rule including, but not limited to, the powers of appointment and
5 inclusion in the line of succession to the Office of Governor as
6 provided by Article VI, Section 15 of the Oklahoma Constitution.

7 (d) Upon accession to the Office of Speaker of the House under
8 paragraph (c) of this ~~Rule~~ section, the member in so doing shall
9 continue as Speaker until such time as the House convenes for
10 session or until the conclusion of the present term of office unless
11 earlier removed from office under the provisions of 51 O.S., Section
12 24.1.

13 (e) The Speaker Pro Tempore, upon becoming Speaker of the House
14 by operation of paragraph (c) of this section, shall take the oath
15 of Office as Speaker of the House and shall file said oath with the
16 Office of the Secretary of State.

17 RULE THREE

18 HOUSE OFFICERS AND EMPLOYEES

19 3.1 - Employment by House

20 (a) The Speaker shall employ and manage qualified personnel to
21 staff the House of Representatives. All House employees work for
22 and serve at the pleasure of the Speaker of the House.

23 (b) The Speaker shall determine their qualifications, hours of
24 work and compensation, including benefits.

1 (c) The Speaker has the right at any time to transfer any
2 employee to another department or discharge any employee of the
3 House without cause.

4 3.2 - Clerk of the House

5 ~~(a) The Clerk of the House, under the direction of the Speaker,~~
6 ~~shall employ and manage qualified personnel to staff the House of~~
7 ~~Representatives.~~

8 ~~(b)~~ The Clerk of the House, under the direction of the Speaker,
9 shall have general charge and supervision over the legislative
10 procedure of the House.

11 ~~(e)~~ (b) The Clerk of the House shall be responsible for:

- 12 1. publication of all House calendars and agendas;
- 13 2. publication of bills, resolutions and amendments;
- 14 3. publication of standing committee reports, special committee
15 reports, and conference committee reports; and
- 16 4. preparation, indexing and publication of electronic and
17 tangible versions of the House Journal.

18 ~~(d)~~ (c) The Clerk of the House shall have custody of and be
19 responsible for the safekeeping of all bills and resolutions pending
20 in the House at the final adjournment of the First Regular Session
21 of the Legislature.

22 ~~(e)~~ (d) All official papers, records, reports, testimony
23 presented and other materials belonging to the House shall be
24 entrusted to the care and custody of the Clerk of the House.

1 ~~(f)~~ (e) Official copies of all bills and resolutions and other
2 materials as designated by the Speaker shall not be removed from the
3 Office of the Clerk for any purpose except upon order of the
4 Speaker.

5 ~~(g)~~ (f) Communications shall be prepared and signed by the
6 Clerk of the House under the direction of and in the name of the
7 Speaker.

8 ~~(h)~~ (g) The Clerk of the House of Representatives shall be the
9 guardian of electronic signatures for the House of Representatives
10 and shall be authorized to make determinations as to validity and
11 authenticity of electronic signatures.

12 ~~(i)~~ (h) If transmitting bills, resolutions or messages
13 electronically to the Senate, Governor or Secretary of State, the
14 Clerk of the House shall establish safeguards to protect against
15 unauthorized users.

16 3.3 - Chief Sergeant At Arms

17 (a) It shall be the duty of the Chief Sergeant at Arms to
18 attend the House during each day's session, to maintain order under
19 the direction of the presiding officer, and to execute the commands
20 of the House.

21 (b) The Chief Sergeant at Arms shall have charge of the Chamber
22 during the sessions, and see that the same is kept in order and at
23 all times ready for use by the House.

24

1 (c) The Chief Sergeant at Arms shall, fifteen (15) minutes
2 before the House is to convene, clear the House Floor, anterooms of
3 the House Floor and House Lounge of all unauthorized persons, as
4 defined in Rule 5, and shall see that no unauthorized persons enter
5 said areas while the House is in session.

6 3.4 - Parliamentarian

7 (a) The Speaker of the House shall appoint a parliamentarian
8 who shall assist the presiding officer in the making of
9 parliamentary rulings.

10 (b) The parliamentarian shall, at the direction of the Speaker,
11 assist the Speaker in publishing a volume of substantive
12 parliamentary rulings.

13 3.5 - Chaplain

14 A Chaplain shall attend the commencement of each day's session
15 of the House, open the same with prayer and may be allotted five (5)
16 minutes during the Thursday session for the purpose of delivering
17 remarks to the House.

18 3.6 - Pages

19 The Speaker, or his or her designee, shall promulgate rules and
20 guidelines for the Page program.

21 RULE FOUR

22 MEMBERS

23 4.1 - Member Defined

24

1 "Member", as used in these Rules, means a member of the House of
2 Representatives.

3 4.2 - Disclosure of Personal or Private Interest

4 A member who has a personal or private interest in any bill or
5 resolution, proposed or pending before the House, shall disclose
6 that fact to the House, and shall not vote on that bill or
7 resolution, as required by Article V, Section 24 of the Oklahoma
8 Constitution.

9 4.3 - Absence of Members

10 No member shall be absent from the session of the House without
11 leave.

12 4.4 - Decorum

13 (a) No member rising to debate, to give notice, to make a
14 motion, or to present a paper of any kind shall proceed until the
15 member has addressed the presiding officer and has been recognized
16 by the presiding officer as being entitled to the Floor.

17 (b) While a member is speaking, no other member shall enter
18 into any private conversation or pass between the speaking member
19 and the presiding officer.

20 (c) The presiding officer may enforce the provisions of House
21 rules by naming the disruptive or disorderly member after requesting
22 order in the Chamber three (3) times.

23 (d) Profane, obscene or indecent language is prohibited in the
24 House and in all committees and subcommittees of the House.

1 (e) When the House is in session all members shall, while in
2 the Chamber, be appropriately dressed, with men in jackets and ties
3 and women in dresses or skirts or pants worn with a jacket or
4 sweater and shall conduct themselves in a manner becoming a member
5 of the House of Representatives.

6 (f) Any member who, while under the influence of intoxicating
7 liquor or drugs, appears in the Chamber or in any part of the
8 Capitol Building assigned to the House, shall be in contempt of the
9 House and subject to reprimand, suspension or expulsion.

10 (g) Possession of intoxicating liquor shall not be permitted at
11 any time in the Chamber or in any part of the Capitol Building
12 assigned to the House.

13 (h) Use of tobacco products, including smoking, dipping or
14 sniffing snuff, shall not be permitted at any time in the Chamber,
15 as governed by Section 11.6 of these Rules.

16 (i) No food, including canned or bottled beverages, shall be
17 allowed at any time in the Chamber. Food may be consumed in the
18 lounge and foyer at the west end of the Chamber.

19 4.5 - Service of Process

20 Upon being presented with any service of legal process
21 pertaining to the House of Representatives itself or to an
22 individual member of the House of Representatives in his or her
23 official capacity, the member or employee so approached shall inform
24

1 the Speaker of the House and the House General Counsel prior to
2 attempting to respond.

3 RULE FIVE

4 PRIVILEGES OF THE FLOOR AND THE ANTEROOMS

5 5.1 - Floor Privileges

6 (a) The following persons shall be entitled to privileges of
7 the Floor when the House is in session:

8 1. members of the House;

9 2. members of the Senate;

10 3. former members of the House except as otherwise provided in
11 Section 5.3 of this ~~rule~~ Rule;

12 4. the Governor;

13 5. employees of the House and Senate as designated by the
14 Speaker; and

15 6. children or grandchildren of members for the purpose only of
16 introduction from the member's desk.

17 (b) Except as permitted in paragraph (a) of this section, no
18 other person, except upon formal invitation by the House of
19 Representatives, shall enter upon the Floor when the House is
20 convened in session.

21 5.2 - Anterooms of the House Chamber

22 While the House is in session, no persons other than those
23 entitled to privileges of the Floor, members of the immediate
24 families of House members and House employees authorized by the

1 Speaker shall be admitted to the House Lounge and anteroom located
2 at the west end of the House Floor or into the anteroom located at
3 the east end of the House Floor, except at the express invitation of
4 a member.

5 5.3 - Former Members

6 Except as authorized by the Speaker, no former member of the
7 House or Senate who is an officer or employee in the executive
8 branch of state government or who is registered or required to be
9 registered as a lobbyist under the Ethics Commission Act shall be
10 entitled to privileges of the Floor when the House is convened in
11 session.

12 5.4 - House Parking

13 When the House is convened in regular or special session, no
14 registered lobbyist under the Ethics Commission Act shall be
15 permitted to park in the parking areas of the Capitol grounds
16 allocated to the House of Representatives.

17 RULE SIX

18 BILLS AND RESOLUTIONS

19 6.1 - Definition of the Term "Bill"

20 The term "bill", as used in these Rules, shall mean proposed
21 legislation which in order to become law must pass through the
22 Legislature according to the procedures established by the Oklahoma
23 Constitution, including consideration by the Governor. The term
24 shall include proposed laws of a general nature and proposed special

1 or local laws. The procedures of these Rules applicable to the
2 introduction and passage of bills shall also apply to the
3 introduction and passage of joint resolutions.

4 6.2 - Filing Deadlines

5 (a) The filing deadlines for introduction of bills and joint
6 resolutions shall be established in consultation between the House
7 of Representatives and the Senate.

8 (b) Legislative deadlines previously agreed to by the House of
9 Representatives shall be inapplicable to:

10 1. measures which propose a special or local law as governed by
11 Section 6.10 of this Rule;

12 2. measures authored by the chairpersons and vice-chairpersons
13 of the House Appropriations and Budget Committee and the Senate
14 Appropriations Committee which affect the receipt, expenditure or
15 budgeting of state funds or funds under the control of an entity
16 created by state law; or

17 3. measures authored by the Speaker of the House of
18 Representatives and the President Pro Tempore of the Senate and
19 which ~~is~~ are deemed by them to be necessary for the preservation of
20 the public peace, health and safety; ~~or~~

21 ~~4. measures authored by the Speaker of the House of~~
22 ~~Representatives and the President Pro Tempore of the Senate which~~
23 ~~provides for redistricting pursuant to the 2010 federal census.~~

24 6.3 - Numbering

1 (a) Bills and joint resolutions introduced in the Second
2 Regular Session of a Legislature shall be numbered consecutively
3 with the last bill and joint resolution, respectively, introduced in
4 the First Regular Session of the same Legislature.

5 (b) Simple and concurrent resolutions introduced in the Second
6 Regular Session of a Legislature shall be numbered consecutively
7 with the last simple and concurrent resolution, respectively,
8 introduced in the First Regular Session of the same Legislature.

9 6.4 - Introduction

10 (a) All bills and resolutions shall be accompanied by the name
11 or names of the member or members introducing the bill or
12 resolution, shall have a title stating the subject matter contained
13 therein and shall include the request number assigned to the bill or
14 resolution by the staff of the House.

15 (b) Except as provided in paragraph (c) of this section, no
16 member of the House of Representatives shall be the principal author
17 of more than eight (8) bills or joint resolutions during a session
18 of the Legislature.

19 (c) The provisions of paragraph (b) of this section shall not
20 apply to:

21 1. measures containing budgetary matters of which the principal
22 author is the Chairperson of the Appropriations and Budget Committee
23 of the House;

24 2. ~~redistricting measures;~~

1 ~~3.~~ bills introduced for the purpose specified in Section 23.1
2 of Title 75 of the Oklahoma Statutes;

3 ~~4.~~ 3. measures introduced for the purpose of disapproving or
4 approving agency rules pursuant to the Administrative Procedures
5 Act;

6 ~~5.~~ 4. bills introduced for the purpose of implementing the
7 Oklahoma Sunset Law;

8 ~~6.~~ 5. bills that only repeal or delete, without substantive
9 replacement, provisions of the Oklahoma Statutes;

10 ~~7.~~ 6. simple or concurrent resolutions; and

11 ~~8.~~ 7. any other measure authorized by the Speaker.

12 6.5 - Coauthors

13 Coauthors of bills and resolutions added after the introduction
14 of a measure shall be indicated on the front page of a bill or
15 resolution.

16 6.6 - Principal Senate Author of a House Bill or Resolution

17 (a) While a House bill, joint resolution or concurrent
18 resolution is within the physical control of the House, the
19 principal House author of the bill or resolution shall have full and
20 complete discretion in determining who the principal Senate author
21 of the bill or resolution shall be.

22 (b) No bill or resolution lacking a principal Senate author
23 shall be scheduled for Floor consideration, except that the
24 withdrawal of the principal Senate author, after the bill or

1 resolution is scheduled for Floor consideration, shall not preclude
2 the House from considering the bill or resolution.

3 6.7 - Procedures Governing Simple and Concurrent Resolutions

4 (a) Except as exempted by paragraph (b) of this section, the
5 following classes of simple and concurrent resolutions shall lie
6 over one (1) legislative day after introduction, after which they
7 may be called up for consideration:

8 1. resolutions requesting information from any of the executive
9 or judicial departments, from county and municipal officers or from
10 corporate entities or persons; or

11 2. resolutions giving rise to debate.

12 (b) The following classes of simple and concurrent resolutions
13 may be taken up the same legislative day they are introduced:

14 1. resolutions relating to business immediately before the
15 House;

16 2. resolutions relating to business of the day on which they
17 may be offered;

18 3. resolutions reported from the House Rules Committee
19 proposing adoption of a special rule or rules; or

20 4. resolutions relating to adjournment or recess.

21 (c) Upon taking up a motion to adopt a simple or concurrent
22 resolution, said motion shall be subject to amendment and debate.

23 (d) A motion to amend shall be in order immediately but
24 amendments proposed to simple and concurrent resolutions shall be

1 electronically submitted to the Office of the Clerk prior to
2 consideration by the House.

3 (e) The House shall not consider any proposed amendments not
4 germane to the subject of a simple or concurrent resolution under
5 consideration.

6 (f) Debate on the question of adoption of a simple or
7 concurrent resolution shall be limited to thirty (30) minutes,
8 equally divided between the proponents and opponents of the
9 resolution, provided that no member speak for more than ten (10)
10 minutes.

11 (g) Five (5) minutes of the time allocated to the proponents of
12 the resolution shall be reserved to the principal author, and the
13 principal author shall have the right to close the debate.

14 (h) Any simple or concurrent resolution may be referred by the
15 Speaker to an appropriate committee.

16 6.8 - Final Action

17 (a) The following action shall constitute final action on any
18 bill or resolution:

19 1. committee recommendation of "Do Not Pass";

20 2. if a motion to reconsider the vote on Third Reading or
21 Fourth Reading fails to prevail;

22 3. if a motion to table the motion to reconsider prevails; or

23 4. if a vote is taken on Third Reading or Fourth Reading and no
24 notice is served to reconsider the vote.

1 (b) If final action is such as to defeat a bill or resolution,
2 no other bill or resolution having the same effect and covering the
3 same specific subject matter shall be considered by the House of
4 Representatives during either session of the current Legislature.

5 6.9 - Carry-over Bills and Joint Resolutions

6 Any bill or joint resolution pending in the House at the sine
7 die adjournment of the First Regular Session of a Legislature shall
8 carry over to the Second Regular Session with the same status as if
9 there had been no adjournment; provided, however, that this Rule
10 shall not apply to bills and joint resolutions pending in a
11 conference committee at the time of sine die adjournment.

12 6.10 - Special or Local Laws

13 (a) The House of Representatives shall not consider proposed
14 local or special legislation on subjects prohibited by the Oklahoma
15 Constitution.

16 (b) No special or local law shall be considered by the House of
17 Representatives unless passage of a general law would be
18 ineffective.

19 (c) Prior to consideration of special or local legislation in
20 the House of Representatives:

21 1. notice of the intended introduction of a proposed local or
22 special law shall be first published for four (4) consecutive weeks
23 in a newspaper of weekly or general circulation in the city or
24 county affected by the proposed law;

1 2. the notice shall state in substance the contents of the
2 proposed law; and

3 3. verified proof of such publication as required by this
4 section shall be filed with the Office of the Oklahoma Secretary of
5 State.

6 RULE SEVEN

7 COMMITTEES

8 ~~CHAPTER A. STANDING AND SPECIAL COMMITTEES~~

9 IN GENERAL

10 7.1 - Definitions

11 (a) A standing committee is a committee appointed by the
12 Speaker of the House pursuant to Section 1.8 of these Rules which
13 continues as a distinct entity for the duration of the biennium
14 unless dissolved by the Speaker pursuant to the same authority.

15 (b) A standing subcommittee is a subcommittee appointed by the
16 Speaker of the House pursuant to Section 1.8 of these Rules which
17 exercises oversight or other specific authority assigned to it by
18 the Speaker and reports directly to a standing committee.

19 (c) A special committee is a committee appointed by the Speaker
20 of the House pursuant to Section 1.8 of these Rules which carries
21 out a particular task defined at the time of the committee's
22 creation and appointment. Upon completion of the task assigned to
23 the special committee, the special committee is immediately
24 dissolved.

1 (d) A conference committee is a committee tasked with resolving
2 differences between the House of Representatives and the Senate. A
3 conference committee consists of members from both chambers with the
4 House members of a conference committee being appointed by the
5 Speaker of the House pursuant to Section 1.9 of these Rules.

6 (e) The House Calendar Committee is a scheduling committee
7 established by adoption and operation of these Rules. The
8 membership of the Calendar Committee must reflect the approximate
9 partisan make-up of the House of Representatives.

10 7.2 - Open Meetings

11 All meetings of all committees ~~and subcommittees~~ shall be open
12 to the public, subject to the authority of the chairperson to
13 maintain order and decorum. A chairperson, with the approval of the
14 Speaker, may close a committee ~~or subcommittee~~ meeting or portion
15 thereof, and the record of such meeting may not disclose the
16 identity of the witness appearing before the committee ~~or~~
17 ~~subcommittee~~, if necessary to preserve physical security, including
18 the protection of a witness.

19 ~~7.2 - Notice Of Meetings~~

20 ~~(a) All committees and subcommittees shall provide, in a manner~~
21 ~~reasonably calculated to give actual notice to interested persons,~~
22 ~~at least forty-eight (48) hours notice of a meeting. Notice of the~~
23 ~~meeting shall be published through an appropriate, public medium~~
24 ~~such as the House website or electronic mail. In case of emergency,~~

1 ~~with the approval of the Speaker, a meeting may be held with notice~~
2 ~~appropriate to the circumstances. The Speaker shall announce and~~
3 ~~describe the emergency.~~

4 ~~(b) A notice shall state the date, time and place of a meeting~~
5 ~~and shall include a listing and sufficient title for identification~~
6 ~~of any and all bills to be considered by the committee or~~
7 ~~subcommittee holding the meeting. The bill author and the members~~
8 ~~of the committee or subcommittee shall be provided separate notice.~~

9 ~~(c) If a committee or subcommittee is scheduled for a regular~~
10 ~~meeting, but does not plan to meet, a notice stating that no meeting~~
11 ~~is to be held shall be posted.~~

12 ~~(d) Bills or resolutions published on a meeting notice but not~~
13 ~~considered shall not be taken up in a subsequent committee meeting~~
14 ~~unless said bills or resolutions are listed on the meeting notice~~
15 ~~announcing the items of business to be considered in the later~~
16 ~~meeting.~~

17 7.3 - Timing And Location Of Meetings

18 (a) Committees ~~and subcommittees~~ shall meet at the call of the
19 committee Chair within the dates, times and locations designated by
20 the Speaker.

21 (b) No committee ~~or subcommittee~~ shall sit during a floor
22 session of the House without special leave from the Speaker.

23 CHAPTER A. STANDING AND SPECIAL COMMITTEES

24 7.4 - Authority Of The Chair

1 (a) The committee or subcommittee chairperson shall sign all
2 vouchers or reports required or permitted by these Rules. ~~The~~
3 ~~committee chairperson shall sign all subpoenas as provided in~~
4 ~~Section 7.13 of this Rule.~~

5 (b) Except as otherwise provided in these Rules, the
6 chairperson has all authority necessary to ensure the efficient
7 operation of the committee or subcommittees, including, but not
8 limited to, presiding over the committee or subcommittees,
9 establishing the calendar for the committee or subcommittees,
10 recognition of members or presenters, deciding all questions of
11 order in committee or subcommittees and determining the order in
12 which matters are considered in committee or subcommittees. All
13 standing and special committees and subcommittees shall be governed
14 by the House Rules applicable to committee proceedings.

15 (c) The chairperson shall exercise all authority necessary to
16 maintain order and decorum, including the authority to require all
17 persons present to silence all electronic devices and to request the
18 Sergeant at Arms to clear the committee room of a person or persons
19 causing disruption.

20 (d) In case of a chairperson's absence, the vice-chairperson
21 shall assume all duties of the chairperson until the chairperson's
22 return or replacement.

1 (e) When considering legislation or conducting other business,
2 the chairperson, committees and subcommittees shall observe the
3 following procedures:

4 1. the chairperson shall cause to be created an official report
5 recording the ayes and the nays as required by Section 7.7 of this
6 Rule;

7 2. no person shall address the committee or subcommittee unless
8 first recognized by the chairperson for that purpose;

9 3. all motions offered in a committee or a subcommittee meeting
10 shall require a second to receive further consideration;

11 4. a committee or subcommittee may only take up bills or
12 resolutions for consideration if a quorum of the committee or
13 subcommittee is present. A quorum is a majority of the members of
14 the committee or subcommittee, excluding the ex officio members of
15 the committee or subcommittee, but the ex officio members may count
16 toward the presence of a quorum in a committee or its subcommittees;

17 5. if and when a bill or resolution is taken up for
18 consideration, the principal House author or another member
19 designated by the principal House author shall be recognized for
20 explanation of the bill or resolution if he or she so desires;

21 6. the House author shall be given the opportunity to answer
22 questions put by members of the committee or other persons
23 recognized by the chairperson;

1 7. the chairperson shall provide opportunity for presentation
2 of amendments to the bill or resolution by the House author, any
3 member of the committee, or any other member of the House, as
4 governed by Section 7.6 of this Rule;

5 8. amendments shall be considered in the order they appear in
6 the bill or resolution, or in the order they are presented to the
7 committee. The chairperson shall resolve any conflict resulting
8 from claimed priority of presentation;

9 9. the author of an amendment shall explain the amendment and
10 be afforded the opportunity to answer questions about the amendment
11 put by members of the committee, the author of the bill or
12 resolution or other persons recognized by the chairperson; and

13 10. the chairperson may recognize any person for comment on the
14 proposed legislation or amendments thereto. The chairperson may
15 limit the amount of time for any such comment.

16 (f) The chairperson of a full committee may refer to a
17 subcommittee or reassign from a subcommittee any legislation,
18 proposal or inquiry; provided, however, no subcommittee shall be
19 permitted to report directly to the House, but rather shall report
20 to the full committee.

21 (g) Except for legislation recommended by the Appropriations
22 and Budget Committee, all legislation originating in the House which
23 is recommended by a committee to the full House shall contain a
24 complete Title and an Enacting or Resolving Clause.

1 7.5 - Procedure Notice Of Meetings

2 ~~(a) When considering legislation or conducting other business,~~
3 ~~committees and subcommittees shall observe the following procedures:~~

4 ~~1. the chairperson shall cause to be created an official report~~
5 ~~recording the ayes and the nays as required by Section 7.7 of this~~
6 ~~Rule;~~

7 ~~2. no person shall address the committee or subcommittee unless~~
8 ~~first recognized by the chairperson for that purpose;~~

9 ~~3. all motions offered in a committee or a subcommittee meeting~~
10 ~~shall require a second to receive further consideration;~~

11 ~~4. a committee or subcommittee may only take up bills or~~
12 ~~resolutions for consideration if a quorum of the committee or~~
13 ~~subcommittee is present. A quorum is a majority of the members of~~
14 ~~the committee or subcommittee, excluding the ex officio members of~~
15 ~~the committee or subcommittee, but the ex officio members may count~~
16 ~~toward the presence of a quorum in a committee or its subcommittees;~~

17 ~~5. if and when a bill or resolution is taken up for~~
18 ~~consideration, the House author shall be recognized for explanation~~
19 ~~of the bill or resolution if he or she so desires;~~

20 ~~6. the House author shall be given the opportunity to answer~~
21 ~~questions put by members of the committee or other persons~~
22 ~~recognized by the chairperson;~~

23 ~~7. the chairperson shall provide opportunity for presentation~~
24 ~~of amendments to the bill or resolution by the House author, any~~

1 ~~member of the committee, or any other member of the House, as~~
2 ~~governed by Section 7.6 of this Rule;~~

3 ~~8. amendments shall be considered in the order they appear in~~
4 ~~the bill or resolution, or in the order they are presented to the~~
5 ~~committee. The chairperson shall resolve any conflict resulting~~
6 ~~from claimed priority of presentation;~~

7 ~~9. the author of an amendment shall explain the amendment and~~
8 ~~be afforded the opportunity to answer questions about the amendment~~
9 ~~put by members of the committee, the author of the bill or~~
10 ~~resolution or other persons recognized by the chairperson; and~~

11 ~~10. the chairperson may recognize any person for comment on the~~
12 ~~proposed legislation or amendments thereto. The chairperson may~~
13 ~~limit the amount of time for any such comment.~~

14 ~~(b) The chairperson of a parent committee may refer to a~~
15 ~~subcommittee or reassign from a subcommittee any legislation,~~
16 ~~proposal or inquiry; provided, however, no subcommittee shall be~~
17 ~~permitted to report directly to the House, but rather shall report~~
18 ~~to the parent committee.~~

19 ~~(c) Except for legislation recommended by the Appropriations~~
20 ~~and Budget Committee, all legislation originating in the House which~~
21 ~~is recommended by a committee to the full House shall contain a~~
22 ~~complete Title and an Enacting or Resolving Clause.~~

23 (a) All committees and subcommittees shall provide, in a manner
24 reasonably calculated to give actual notice to interested persons,

1 at least forty-eight (48) hours notice of a meeting. Notice of the
2 meeting shall be published through an appropriate public medium such
3 as the House website or electronic mail. In case of emergency, with
4 the approval of the Speaker, a meeting may be held with notice
5 appropriate to the circumstances. The Speaker shall announce and
6 describe the emergency in the same manner as notice is given.

7 (b) A notice shall state the date, time and place of a meeting
8 and shall include a listing and sufficient title for identification
9 of any and all bills to be considered by the committee or
10 subcommittee holding the meeting. The measure's principal author
11 and the members of the committee or subcommittee shall be provided
12 separate notice.

13 (c) If a committee or subcommittee is scheduled for a regular
14 meeting, but does not plan to meet, a notice stating that no meeting
15 is to be held shall be posted.

16 (d) Bills or resolutions published on a meeting notice but not
17 considered shall not be taken up in a subsequent committee meeting
18 unless said bills or resolutions are listed on the meeting notice
19 announcing the items of business to be considered in the later
20 meeting.

21 7.6 - Amendments

22 (a) Committees and subcommittees may only consider amendments
23 presented in final written form prior to adoption.
24

1 (b) Any member of the House may offer an amendment to any bill
2 or resolution being considered by any committee or subcommittee and
3 shall be recognized to introduce the amendment. If not a member of
4 the committee or subcommittee, a member who offers an amendment must
5 comply with the amendment filing deadline of this Rule and be
6 present at the meeting at which the amendment is considered. If the
7 member is not present, the amendment may only be considered if taken
8 up and offered by a member of the committee or subcommittee.

9 (c) Any member offering an amendment, including a member of the
10 committee or subcommittee, must submit the proposed amendment in
11 electronic form to the chairperson by 4:30 p.m. the legislative day
12 before the meeting of the committee or subcommittee. This rule may
13 be suspended for amendments submitted by members who are not members
14 of the committee or subcommittee by a vote of two-thirds (2/3) of a
15 quorum of the committee or subcommittee. The chairperson may, at
16 his or her discretion, waive or set a later deadline than contained
17 in this rule for amendments submitted by members of the committee or
18 subcommittee.

19 (d) Amendments to any bill or resolution under consideration by
20 a committee or subcommittee shall be germane to the subject of the
21 introduced bill or resolution.

22 (e) When considering a measure section by section, a motion to
23 strike a section when such section is under individual consideration
24

1 shall not be subject to the time constraints established by this
2 Rule for consideration of committee amendments.

3 (f) When considering a measure section by section, the Title or
4 Enacting or Resolving Clause of a bill or joint resolution may not
5 be stricken except as provided in paragraph (g) of Section 7.5,
6 ~~paragraph (e) 7.4 of these rules~~ this Rule.

7 (g) Amendments approved by any committee shall be incorporated
8 into the bill or resolution the same as if included in the
9 introduced bill or resolution.

10 7.7 - Voting

11 (a) All votes in committees or subcommittees shall be conducted
12 in open public meetings of that committee, except that two-thirds
13 (2/3) of the members of any standing or special committee, including
14 ex officio members, may report a bill or resolution out of committee
15 by signing a written report. If a written report is prepared by a
16 member other than the chairperson of the committee, a written notice
17 that a report is being prepared shall be given to the chairperson
18 prior to the circulation of the report for signatures.

19 (b) Only the vote on recommendation for final passage out of
20 committee to the full House concerning a bill or resolution shall be
21 by recorded vote. Recommendation for final passage out of committee
22 shall require a majority vote of a quorum of the members of the
23 committee.

24

1 (c) As used in this section, "recommendation for final passage
2 out of committee" means a "Do Pass", "Do Pass as Amended" or a "Do
3 Not Pass" motion. A "Do Pass" motion takes precedence over any
4 other motions for final passage.

5 (d) Only those committee members present may vote on any
6 matter. No person shall cast a vote on behalf of any committee
7 member eligible to vote in any House committee.

8 7.8 - Committee Recommendations

9 (a) When any committee returns a bill or resolution with the
10 recommendation of "Do Pass" or "Do Pass as Amended", ~~except as~~
11 ~~permitted in paragraph (b) of this section,~~ the same shall be
12 published on the House Calendar in numerical order by bill or
13 resolution number under the heading, "Bills on General Order", or
14 "Joint Resolutions on General Order".

15 (b) ~~Any committee returning a bill or resolution with a~~
16 ~~recommendation of "Do Pass" or "Do Pass as Amended", may also vote~~
17 ~~to return the measure to the House under the heading of "Bills on~~
18 ~~Consent Calendar" or "Joint Resolutions on Consent Calendar", rather~~
19 ~~than under the heading of "Bills on General Order" or "Joint~~
20 ~~Resolutions on General Order".~~

21 ~~(c) Adoption of a motion to return a bill or joint resolution~~
22 ~~under the heading of "Bills on Consent Calendar" or "Joint~~
23 ~~Resolutions on Consent Calendar" shall be noted on the official~~
24

1 ~~report recording the ayes and the nays. Adoption of such a motion~~
2 ~~shall also be recorded in the House Journal.~~

3 ~~(d) When any committee returns a bill or resolution with the~~
4 ~~recommendation of "Do Not Pass", this shall constitute final action.~~

5 ~~(e) If a committee does not return a bill or resolution with~~
6 ~~the recommendation of either "Do Pass", "Do Pass as Amended" or "Do~~
7 ~~Not Pass", the bill or resolution shall remain the property of the~~
8 ~~committee, unless the bill or resolution is placed directly on the~~
9 ~~House Calendar by the Speaker or is discharged pursuant to Section~~
10 ~~7.7 or Section 7.12 of this Rule.~~

11 ~~7.9 - Public Hearing Final Action~~

12 ~~(a) After assignment to a standing or special committee, a bill~~
13 ~~or resolution shall be considered in a public hearing followed by a~~
14 ~~recommendation vote under the following procedures:~~

15 ~~1. submission of a written request that is signed by a majority~~
16 ~~of the members of the committee or subcommittee if the principal~~
17 ~~author is a member of the committee or subcommittee, or~~

18 ~~2. submission of a written request that is signed by a majority~~
19 ~~of the members of the committee or subcommittee plus the principal~~
20 ~~author if the principal author is not a member of the committee or~~
21 ~~subcommittee to which the measure in question was assigned.~~

22 ~~(b) Ex officio members of a committee or subcommittee may sign~~
23 ~~such written requests and shall count towards the necessary~~
24 ~~signatures as required by this section.~~

1 ~~(c) The written request for a hearing and recommendation vote~~
2 ~~shall be submitted to the Clerk of the House. The Clerk shall~~
3 ~~determine if the written request contains the necessary signatures~~
4 ~~as required by this section. If the written request contains the~~
5 ~~necessary signatures, the Clerk shall forward the written request to~~
6 ~~the appropriate committee or subcommittee chairperson who shall set~~
7 ~~the date and time of the hearing.~~

8 ~~(d) The notice of the date and time of such hearing shall be~~
9 ~~publicly announced by the chairperson. Such time and date shall not~~
10 ~~be less than three (3) legislative days from the date such request~~
11 ~~was received by the chairperson, unless such time and date would~~
12 ~~prohibit consideration of the bill or resolution in accordance with~~
13 ~~Section 7.5 or 7.10 of this Rule.~~

14 When any committee returns a bill or resolution with the
15 recommendation of "Do Not Pass", this shall constitute final action.

16 ~~7.10 - Consideration Of House Bills And Joint Resolutions~~
17 Petition For Committee Hearing

18 (a) After assignment to a standing or special committee, the
19 principal author of a bill or resolution ~~introduced on or prior to~~
20 ~~the filing deadline of the First Regular Session and the principal~~
21 ~~author of a bill or resolution introduced after the filing deadline~~
22 ~~of the First Regular Session and on or prior to the filing deadline~~
23 ~~of the Second Regular Session shall be entitled to have such bill or~~
24 joint resolution considered by a vote of the committee at least four

1 (4) legislative days prior to the final date for Third Reading in
2 ~~the First Regular Session or for Third Reading in the Second Regular~~
3 ~~Session respectively under the following procedures:~~

4 1. ~~submission of a written request that is signed by a majority~~
5 ~~of the members of the committee if the principal author is a member~~
6 ~~of the committee or one of the subcommittees of the committee; or~~

7 2. ~~submission of a written request that is signed by a majority~~
8 ~~of the members of the committee plus the principal author if the~~
9 ~~principal author is not a member of the committee or subcommittee to~~
10 ~~which the measure in question was assigned.~~

11 ~~(b)~~

12 either regular session. Such a petition must be electronically
13 signed by a majority of the members of the committee. Ex officio
14 members of a committee may electronically sign such ~~written requests~~
15 petitions and shall count towards the necessary signatures as
16 required by this section.

17 ~~(c)~~ (b) The ~~written requests~~ petitions provided for by this
18 section shall be electronically submitted to the Clerk of the House.
19 The Clerk shall determine if the ~~written request~~ petition contains
20 the necessary signatures. If the ~~written request~~ petition contains
21 the necessary signatures, the Clerk shall forward the ~~written~~
22 ~~request~~ petition to the appropriate committee chair.

23 7.11 - Bill Summary
24

1 (a) All bills and resolutions whose adoption will have a fiscal
2 impact, including the affecting of revenues, expenditures or fiscal
3 liability shall not be scheduled for floor consideration unless
4 accompanied by a bill summary which shall include a fiscal analysis.
5 The fiscal analysis contained within a bill summary shall state ~~in~~
6 ~~dollars~~ the estimated increase or decrease in revenues or
7 expenditures and the present and future fiscal implications of the
8 bill, if applicable. ~~The bill summary shall not express comment or~~
9 ~~opinion relative to the merits of the legislation proposed, but~~
10 ~~should point out technical or mechanical defects.~~

11 (b) All bills affecting any retirement system authorized by law
12 shall be accompanied by a bill summary which shall include an
13 estimate of the cost and actuarial analysis of the measure upon
14 being reported favorably by any standing committee unless the
15 actuarial analysis for the bill is governed by the Oklahoma Pension
16 Legislation Actuarial Analysis Act. The estimate and actuarial
17 analysis shall be prepared by an actuary engaged by the House of
18 Representatives.

19 (c) If any ~~bill~~ measure of the type delineated in paragraphs
20 (a) and (b) of this section is scheduled for floor consideration
21 without a bill summary having been prepared, it shall be the right
22 of any member to raise a point of order on the Floor and the
23 presiding officer may, in his or her discretion, ~~order return of the~~
24

1 ~~bill to the appropriate committee~~ withdraw the measure from further
2 consideration until a summary is made available.

3 (d) The accuracy of a fiscal or actuarial analysis contained
4 within the bill summary shall not be a basis for a point of order
5 under these Rules.

6 (e) The principal House author may publish what he or she
7 believes to be the "legislative intent" of the measure in question.
8 Such a document shall not be drafted by persons employed within the
9 Legal, Fiscal or Research Divisions of the House Staff; however, the
10 principal House author may consult with such employees as needed.

11 7.12 - Discharge From Committee

12 (a) Any bill or resolution may be discharged from any standing
13 committee of the House upon a ~~written~~ request electronically signed
14 by two-thirds (2/3) of the members of the House.

15 (b) The bill or resolution in question shall be identified on
16 the face of the petition and an electronic copy of the measure shall
17 be attached to the discharge petition.

18 (c) The ~~written~~ request for discharge of a bill or resolution
19 and the attached measure shall be electronically submitted to the
20 Clerk of the House. No other person except the principal House
21 author of the measure in question shall submit a discharge petition
22 to the Clerk. The Clerk shall determine if the ~~written request~~
23 discharge petition contains the necessary signatures as required by
24 this section. If the ~~written request~~ discharge petition contains

1 the necessary signatures, the Clerk shall forward the ~~written~~
2 ~~request~~ petition to the ~~Speaker who shall place the bill or~~
3 ~~resolution on the appropriate~~ House Calendar Committee. ~~The Clerk~~
4 ~~of the House shall publish the signatures on the House website.~~

5 (d) Upon receipt of the discharge petition from the Clerk of
6 the House, the House Calendar Committee shall place the bill or
7 resolution on the daily House floor agenda with an appropriate floor
8 rule attached. The Clerk of the House shall cause the discharge
9 petition, along with the attached measure, to be published upon the
10 House website.

11 (e) The House Calendar Committee shall not place a bill or
12 resolution on the daily House floor agenda if the discharge petition
13 pertaining to the bill or resolution was filed after 12:00 noon on
14 the Tuesday immediately prior to the final date for Third Reading in
15 either regular session.

16 7.13 - Oversight Powers And Responsibilities Of Committees And
17 Subcommittees

18 (a) Committees and subcommittees are authorized:

19 1. to maintain a continuous review of the work of the state
20 agencies concerned with their subject areas and the performance of
21 the functions of government within each subject area;

22 2. to invite public officials, public employees and private
23 individuals to appear before the committees or subcommittees to
24 submit information;

1 3. to request reports from departments and agencies performing
2 functions reasonably related to the committees' jurisdictions;

3 4. to complete the interim projects assigned by the Speaker;
4 and

5 5. to conduct such other business as directed by the Speaker.

6 (b) Each committee or subcommittee has the reasonable right and
7 authority to inspect and investigate the books, records, papers,
8 documents, data, operation and physical plant of any public agency
9 in this state.

10 ~~(c) In order to carry out the duties of the committee and its~~
11 ~~subcommittees, the chairperson of each committee with approval of~~
12 ~~the Speaker may issue subpoenas duces tecum and other necessary~~
13 ~~process to compel the attendance of witnesses either before the~~
14 ~~committee or subcommittee or at deposition and the production of any~~
15 ~~books, letters or other documentary evidence required by such~~
16 ~~committee.~~

17 ~~(d)~~ The chairperson, vice-chairperson, or a member designated
18 by the chairperson or vice-chairperson may administer all oaths and
19 affirmations to witnesses who appear before such committees to
20 testify in any matter requiring evidence.

21 (d) The House Committee on Appropriations and Budget and the
22 House Committee on Administrative Rules, Government Oversight and
23 Repealers shall have the authority to conduct legislative
24 investigations subject to the following provisions:

1 1. a two-thirds (2/3) majority of the membership of the
2 committee must adopt a "Statement of Intent to Conduct a Legislative
3 Investigation";

4 2. a proposed Statement of Intent shall clearly define the
5 scope of the intended investigation, including the time frame within
6 which the committee intends to conduct the investigation, and
7 whether or not the committee intends to issue legal process to
8 compel attendance of witnesses for depositions or direct testimony
9 or to compel production of other evidence;

10 3. no person shall be recognized to propose or discuss a
11 Statement of Intent to Conduct a Legislative Investigation unless
12 they are a member of the committee and receive prior approval from
13 the chairperson;

14 4. nothing within this section shall be construed to deprive
15 the chairperson of his or her authority to determine whether or not
16 to schedule such an item for consideration before the committee;

17 5. a committee member preparing a Statement of Intent shall
18 provide the Statement of Intent in writing to the chairperson and
19 House General Counsel at least seven (7) calendar days prior to the
20 day a member seeks to offer such a motion in the committee. The
21 requirement of seven (7) calendar days of prior notice may be waived
22 upon approval by the chairperson, the Speaker of the House, and by a
23 three-fourths (3/4) majority vote of the membership of the
24 committee;

1 6. in the event the chairperson does not intend to schedule
2 consideration of a proposed Statement of Intent, he or she shall
3 inform the House General Counsel in writing no later than forty-
4 eight (48) hours after receipt of the proposed Statement of Intent;

5 7. if the chairperson intends to schedule a proposed Statement
6 of Intent for consideration before the committee, he or she shall
7 inform the members of the committee no later than the legislative
8 day prior to the day the chairperson intends to recognize the
9 committee member for presentation of the Statement of Intent;

10 8. upon adoption of a Statement of Intent to Conduct a
11 Legislative Investigation by the committee, the chairperson shall
12 sign the adopted Statement of Intent and shall provide the signed
13 Statement to the Clerk of the House for publication in the House
14 Journal;

15 9. subsequent to adoption of a Statement of Intent to Conduct a
16 Legislative Investigation by the committee, a majority of the
17 membership of the committee, upon the motion of the chairperson, may
18 vote to issue subpoenas. Such subpoenas may be used to require the
19 attendance of any person and to require production of any books,
20 letters or other evidence;

21 10. in the event the committee must subpoena the appearance of
22 witnesses, or otherwise subpoena production of documents, materials
23 or other evidence, such subpoenas shall be limited to matters
24 reasonably related to the areas of legislative responsibility

1 delegated to the committee and shall be within the scope of the
2 investigation; and

3 11. if the committee shall require the deposition of witnesses,
4 either residing within or without the state, such depositions shall
5 be taken in the manner prescribed by law for the taking of
6 depositions in civil actions in the district courts. Witnesses
7 shall be paid the same fees and mileage as are paid in civil cases
8 in district courts.

9 CHAPTER B. CONFERENCE COMMITTEES

10 7.14 - Appointment Of Conference Committees

11 (a) The House chairpersons, vice-chairpersons and members of a
12 conference committee shall be appointed by the Speaker pursuant to
13 Section 1.9 of these Rules.

14 ~~(b) Once appointed, the chairperson of a conference committee~~
15 ~~shall determine its procedures, subject to the provisions of~~
16 ~~Sections 7.14 through 7.21 of this rule.~~

17 ~~(c) Once a measure is in conference, the chairperson of the~~
18 ~~standing conference committee to which the measure is assigned~~
19 ~~shall, if requested by the principal author, schedule consideration~~
20 ~~of the measure.~~

21 ~~(d) No measure shall be assigned to a standing conference~~
22 ~~committee which does not include among its membership the~~
23 ~~chairperson and vice-chairperson of the standing committee from~~
24 ~~which the same measure was reported during General Order.~~

1 ~~(c) When a measure is under consideration in a standing~~
2 ~~conference committee, the author of the measure shall not have a~~
3 ~~vote unless said author is a duly appointed member of the standing~~
4 ~~conference committee. In the event of a tie vote on the question of~~
5 ~~recommending adoption of the conference committee report, the author~~
6 ~~shall have a casting vote therein.~~

7 7.15 - Meetings Of Standing Conference Committees Presentation
8 And Signatures On Conference Committee Reports

9 ~~All meetings of standing conference committees shall be open to~~
10 ~~the public, subject to the authority of the chairperson to maintain~~
11 ~~order and decorum.~~

12 (a) A conference committee report, other than one which
13 proposes only restoration of the title and/or enacting clause or
14 states that conferees are unable to agree, shall be presented to a
15 standing conference committee subject to the following requirements:

16 1. the presentation shall not be scheduled earlier than the
17 next calendar day after electronic publication;

18 2. the presentation shall be made in person;

19 3. no person except the principal House author of the measure
20 or another House member designated by the principal House author
21 shall present the report;

22 4. no member of the standing conference committee shall add
23 their electronic signature to the report until such report is
24 presented in person; and

1 5. the chairperson of the standing conference committee shall
2 determine the procedures of the presentation, subject to Sections
3 7.14 through 7.21 of this Rule.

4 (b) Upon electronic publication, a conference committee report
5 which proposes only to restore the title and/or enacting clause of a
6 measure or states that conferees are unable to agree may be
7 electronically signed by members of the standing conference
8 committee.

9 (c) Members of a standing conference committee may add or
10 remove their electronic signatures at any time prior to the time a
11 House conference committee report is closed for submission or
12 withdrawn by the principal House author.

13 (d) Members of a standing conference committee may add or
14 remove their electronic signatures at any time prior to the time a
15 Senate conference committee report ceases to be in possession of the
16 House of Representatives.

17 7.16 - ~~Notice~~ Presentations Before Standing Conference
18 Committees

19 (a) All presentations made before standing conference
20 committees shall be open to the public, subject to the authority of
21 the chairperson to maintain order and decorum.

22 (b) All standing conference committees shall provide
23 reasonable, public notice of a ~~meeting~~ presentation.
24

1 ~~(b)~~ (c) The notice shall state the date, time and place of a
2 ~~meeting~~ presentation.

3 ~~(e)~~ (d) The notice shall include a listing and sufficient title
4 for identification of the bills to be ~~considered by~~ presented to the
5 standing conference committee ~~holding the meeting~~.

6 7.17 - ~~Timing Of Meetings~~

7 ~~(a)~~ ~~Standing conference committees shall meet at the call of~~
8 ~~the chairperson within the dates, times and locations designated by~~
9 ~~the Speaker.~~

10 ~~(b)~~ ~~No standing conference committee shall sit during a floor~~
11 ~~session of the House without special leave from the Speaker.~~

12 ~~7.18 - Voting~~ Timing Of Presentations

13 ~~(a)~~ ~~All votes cast in standing conference committees shall be~~
14 ~~conducted in open, public meetings~~ The chairperson of a standing
15 conference committee shall schedule presentation of conference
16 committee reports within the dates, times and locations designated
17 by the Speaker.

18 ~~(b)~~ ~~In a standing conference committee, only the vote to~~
19 ~~recommend adoption of the conference committee report shall be~~
20 ~~recorded~~ The chairperson of a standing conference committee shall
21 not schedule presentation of a proposed conference committee report
22 during a floor session of the House without special leave from the
23 Speaker.

24 ~~7.19~~ 7.18 - Submission Of House Conference Committee Reports

1 ~~(a) Upon recommendation of a~~ receipt of the electronic
2 signatures of a majority of House conferees and the signatures of a
3 majority of Senate conferees, the principal House author may submit
4 the recommended House conference committee report, ~~the chairperson~~
5 ~~of a standing conference committee shall cause to be created an~~
6 ~~official conference committee report recording the ayes and the nays~~
7 ~~or signatures~~ to the Clerk of the House conferees.

8 ~~(b) For conference committees appointed on an ad hoc basis by~~
9 ~~the Speaker, signatures on conference committee reports may only be~~
10 ~~solicited by and given to members of the committee, the author or~~
11 ~~coauthor of the bill or resolution or House staff members.~~

12 ~~7.20~~ 7.19 - Consideration Of Conference Committee Reports

13 (a) Motions to accept or reject Senate amendments or to adopt
14 or reject conference committee reports may be arranged on a calendar
15 or upon such calendars as may be directed by the ~~Speaker of the~~
16 ~~House or the Speaker's designee~~ House Calendar Committee.

17 (b) The House shall not consider adoption of a conference
18 committee report or a joint committee report until a majority of
19 both the House and Senate members constituting the conference
20 committee or joint committee have adopted or signed the report.

21 (c) The House shall not consider a House conference committee
22 report or a joint committee report unless it is limited to matters
23 germane to the bill or resolution.

1 (d) A motion to adopt or reject a conference committee report
2 or a joint committee report shall be subject to debate. Debate
3 shall be limited to one (1) hour, equally divided between the
4 proponents and the opponents of the motion, provided that no member
5 may speak for more than ten (10) minutes.

6 (e) If debate is requested and entertained on the question of
7 adoption of a conference committee report, no further debate shall
8 be permitted on Fourth Reading and final passage of the same
9 measure.

10 (f) If debate is requested and entertained on the question of
11 adoption of a joint committee report, no further debate shall be
12 permitted on Third Reading and final passage of the same measure.

13 ~~7.21~~ 7.20 - Transparency In Conference

14 (a) A summary of the changes contained in a conference
15 committee report shall be made available prior to consideration of
16 the report by the House.

17 (b) All conference committee reports whose adoption will have a
18 fiscal impact, shall be accompanied by a fiscal analysis.

19 (c) A conference committee report may be considered for
20 adoption only if said report has been published on the joint
21 conference calendar twenty-four (24) hours before consideration of
22 the report.

23 (d) A motion to reject a joint committee report with
24 instructions or a motion to reject a conference committee report

1 with instructions shall not be considered unless said instructions
2 are electronically submitted to the ~~Office of the Clerk~~ of the House
3 prior to the time the principal House author of the measure is
4 initially recognized to present the joint committee report or the
5 conference committee report to the House of Representatives.

6 CHAPTER C. CALENDAR COMMITTEE

7 7.21 - House Calendar Committee

8 There shall be constituted a House Calendar Committee appointed
9 by the Speaker of the House pursuant to Section 1.10 of these Rules.
10 The membership of the House Calendar Committee shall reflect the
11 approximate partisan composition of the House of Representatives.

12 7.22 - ~~Publication Of Records~~ Authority To Schedule Legislation

13 ~~All records required by the provisions of this Rule shall be~~
14 ~~made available on the House website at least for the duration of the~~
15 ~~Session.~~

16 (a) Except as provided in Section 7.12 of this Rule, authority
17 to schedule legislation on the Floor of the House of Representatives
18 shall be delegated to the House Calendar Committee.

19 (b) A measure previously scheduled for consideration by the
20 Calendar Committee may be removed by the committee prior to the time
21 the principal author or the designee of the principal author is
22 initially recognized by the presiding officer to present the bill or
23 resolution on the House Floor.

1 (c) If, in the judgment of the Calendar Committee, a measure
2 requires additional consideration, the Calendar Committee may return
3 the measure in question to the standing or special committee from
4 which the measure was reported.

5 (d) Upon adoption by the House of a motion to recommit a
6 measure to the House Calendar Committee, pending amendments to the
7 bill or resolution in question shall not adhere to the measure upon
8 its return to the Calendar Committee. A measure recommitted
9 pursuant to this paragraph shall revert to the same form as said
10 measure was reported from a standing or special committee except
11 that any main floor amendments adopted prior to adoption of the
12 motion to recommit shall be attached to the measure upon return to
13 the Calendar Committee.

14 7.23 - Duties

15 (a) At the beginning of each regular session of the biennium
16 and at the beginning of any special session within the biennium or
17 as needed at any other time, the Calendar Committee shall propose a
18 regular order of business for the House of Representatives.

19 (b) On the next legislative day following publication of the
20 proposed order of business, the proposed order of business shall be
21 presented for consideration before the House of Representatives.

22 (c) The motion to adopt a proposed order of business shall be
23 an incidental motion as delineated in Section 10.1 of these Rules.
24

1 (d) The Calendar Committee shall publish a list of measures to
2 be considered by the House of Representatives, and the chairperson
3 or a member designated by the chairperson shall determine the order
4 of their consideration.

5 (e) No measure shall be scheduled by the Calendar Committee
6 unless the measure has been reported from a standing or special
7 committee or has been referred directly to the General Order
8 category of the House Calendar pursuant to Section 1.4 of these
9 Rules. No measure shall be considered reported from a standing or
10 special committee until the electronically signed committee report
11 is filed with the Clerk of the House.

12 (f) The Calendar Committee shall determine the dates for
13 committee deadlines within the General Order periods of the
14 biennium.

15 7.24 - Notice Of Meetings

16 (a) The Calendar Committee shall provide at least twenty-four
17 (24) hours notice of a meeting. Notice of the meeting shall be
18 published through an appropriate, public medium such as the House
19 website or electronic mail. In case of emergency, with the approval
20 of the Speaker, a meeting may be held with notice appropriate to the
21 circumstances. The Speaker shall announce and describe the
22 emergency in the same manner as notice is given.

23 (b) A notice shall state the date, time and place of a meeting.
24 If the committee is scheduled for a regular meeting, but does not

1 plan to meet, a notice stating that no meeting is to be held shall
2 be posted.

3 7.25 - Authority Of The Chair And Procedures

4 (a) The chairperson shall exercise all authority necessary to
5 maintain order and decorum, including the authority to request the
6 Sergeant at Arms to clear the committee room of a person or persons
7 causing disruption.

8 (b) In case of a chairperson's absence, the vice-chairperson
9 shall assume all duties of the chairperson until the chairperson's
10 return or replacement.

11 (c) When conducting business the committee shall observe the
12 following procedures:

13 1. no person shall address the committee unless first
14 recognized by the chairperson for that purpose;

15 2. all motions offered in the committee shall require a second
16 to receive further consideration;

17 3. the chairperson shall cause to be created a report listing
18 the measures to be considered on the House Floor. The report shall
19 always include the "floor rule" as adopted by the committee for each
20 measure or measures as provided in this section;

21 4. the committee may only conduct business if a quorum of the
22 committee is present. A quorum is a majority of the members of the
23 committee; and

1 5. the chairperson shall determine the amount of debate to be
2 allowed on debatable questions.

3 7.26 - Assignment Of Floor Rules

4 (a) Upon scheduling a measure for consideration on the House
5 Floor, at the same time, the Calendar Committee shall adopt a "floor
6 rule" for the scheduled measure.

7 (b) A floor rule may be adopted in the following general forms:

8 1. Open Rule: the standard House Rules shall apply to the
9 measure in question; or

10 2. Special Rule: may limit the offering of amendments, may
11 prescribe the time and conditions of debate, may govern floor
12 consideration on Third or Fourth Reading of the bill, or may contain
13 any other provisions deemed appropriate.

14 (c) A special rule shall not become operational unless first
15 presented to the full House in the form of a House resolution. A
16 House resolution reported by the Calendar Committee for this purpose
17 shall not be subject to amendment on the House Floor.

18 7.27 - Voting

19 (a) All votes in the House Calendar Committee shall be
20 conducted in open public meetings of the committee.

21 (b) A motion to schedule a measure or to adopt a floor rule
22 shall require a majority vote of a quorum of the members of the
23 committee.

- 1 ~~1. Roll Call.~~
- 2 ~~2. Prayer.~~
- 3 ~~3. Correction of the Previous Day's Journal. (The Journal~~
4 ~~shall be published and any error appearing therein shall be~~
5 ~~corrected.)~~
- 6 ~~4. Petitions and Memorials.~~
- 7 ~~5. Executive Messages or Communications.~~
- 8 ~~6. Reports of Special Committees.~~
- 9 ~~7. Reports of Standing Committees.~~
- 10 ~~8. Reports of Conference Committees.~~
- 11 ~~9. Reports of Engrossed and Enrolled Bills.~~
- 12 ~~10. Introduction of Bills and Joint Resolutions.~~
- 13 ~~11. Senate Bills and Joint Resolutions on First Reading.~~
- 14 ~~12. House and Senate Bills and Joint Resolutions on Second~~
15 ~~Reading.~~
- 16 ~~13. Consideration of Simple and Concurrent Resolutions.~~
- 17 ~~14. Messages from the Senate and Senate Amendments to House~~
18 ~~Bills.~~
- 19 ~~15. House and Senate Bills and Joint Resolutions on General~~
20 ~~Order.~~
- 21 ~~16. House and Senate Bills and Joint Resolutions on Third~~
22 ~~Reading.~~
- 23 ~~17. Consideration of Conference Committee Reports.~~
- 24

1 ~~18. House and Senate Bills and Joint Resolutions on Fourth~~
2 ~~Reading.~~

3 ~~19. Motions and Notices.~~

4 ~~20. Unfinished business.~~

5 ~~(b) On each Monday, the Roll Call shall be followed by the~~
6 ~~Pledge of Allegiance. The Order of Business shall then proceed as~~
7 ~~defined by paragraph (a) of Section 8.1.~~

8 ~~8.2 - "Reading" Defined~~

9 "Reading" means the stage of consideration of a bill or joint
10 resolution after reading or publishing of a portion of the title
11 sufficient for identification, as determined by the Speaker.

12 ~~8.3~~ 8.2 - Reading Of Bills And Joint Resolutions

13 Each bill and each joint resolution shall receive three (3)
14 readings on three (3) separate days. ~~The publication of a bill or~~
15 ~~joint resolution by its title and bill number in the House Journal~~
16 ~~shall satisfy the requirements of First Reading.~~

17 8.3 - First Reading

18 The publication of a bill or joint resolution by its title and
19 bill number in the House Journal shall satisfy the requirements of
20 First Reading.

21 ~~8.4 - First And Second Reading~~

22 (a) After the First Reading of a bill or joint resolution, the
23 bill or joint resolution shall be placed on the House Calendar under
24

1 "Bills on Second Reading" or "Joint Resolutions on Second Reading",
2 as the case may be.

3 (b) On the Second Reading of a bill, the bill shall be read by
4 Title only, unless otherwise ordered by the House, and shall be
5 referred by the Speaker to an appropriate committee or directly to
6 the House Calendar under the heading "Bills on General Order",
7 "Joint Resolutions on General Order", "Bills on Consent Calendar",
8 or "Joint Resolutions on Consent Calendar", as the case may be.

9 (c) No bill or joint resolution on First or Second Reading
10 shall be subject to amendment or debate.

11 CHAPTER B. BILLS AND JOINT RESOLUTIONS ON GENERAL ORDER

12 8.5 - Reading And Explanation

13 (a) A bill or joint resolution on General Order shall first be
14 read by title, or read and considered by sections, unless otherwise
15 ordered.

16 (b) The member presenting a bill or joint resolution shall be
17 allowed a reasonable length of time in which to explain same, but
18 said explanations shall not include a discussion of the merits of
19 the proposition.

20 (c) No bill or joint resolution on General Order shall be
21 considered until all opportunities provided by this rule for filing
22 proposed amendments shall be afforded the House.

23 (d) In such case where no main floor amendment shall be timely
24 filed as defined in paragraph (b) of Section 8.6 of this Rule or

1 where no main floor amendments shall be offered except those
2 amendments permitted under paragraphs (f) and (g) of Section 8.6 of
3 this Rule, such measure shall become eligible for floor
4 consideration upon the expiration of the deadline set forth in
5 paragraph (b) of Section 8.6 of this Rule.

6 8.6 - Amendments

7 (a) All House and Senate bills and joint resolutions when
8 initially published on the Floor Calendar shall be subject to
9 amendment beginning at the time of such publishing.

10 (b) A main floor amendment must be filed no later than twenty-
11 four (24) hours after a bill or joint resolution is initially
12 published on the Floor Calendar.

13 (c) An amendment to a main floor amendment must be filed no
14 later than forty-eight (48) hours after a bill or joint resolution
15 is initially published on the Floor Calendar.

16 (d) Calendar days not concurrently designated as legislative
17 days shall not be considered when calculating the beginning and
18 ending dates and times for bills initially published on the Floor
19 Calendar and passing through the amendment cycle.

20 (e) No amendment purporting to strike the Title or the Enacting
21 or Resolving Clause of any bill or joint resolution shall be in
22 order except as provided in paragraphs (f) and (g) of this section.

23 (f) Beginning on the Monday falling two (2) weeks prior to a
24 Third Reading deadline, amendments to strike the Title or the

1 Enacting or Resolving Clause of a bill or joint resolution shall be
2 in order only when offered by the principal author of such bill or
3 resolution and upon receiving prior approval from the House Rules
4 Committee. Amendments offered under this paragraph shall not be
5 subject to the time constraints mandated by paragraphs (b) and (c)
6 of this section.

7 (g) The Chairperson of the Appropriations and Budget Committee
8 and the Chairperson of the Appropriations Subcommittee on Revenue
9 and Taxation shall be permitted to offer amendments to strike the
10 Title or the Enacting or Resolving Clause of measures affecting
11 revenue or appropriations. Amendments offered under this paragraph
12 shall not be subject to the time constraints established by
13 paragraphs (b) and (c) of this section.

14 (h) In the event a bill or joint resolution is published on the
15 Floor Calendar and then subsequently removed while time remains for
16 filing floor amendments as provided in this Rule, such bill or joint
17 resolution, if published again on the Floor Calendar, shall not be
18 considered by the House until the remaining time for filing floor
19 amendments is concluded.

20 (i) When considering a measure section by section pursuant to
21 ~~8.5~~, paragraph (a) of Section 8.5 of this Rule, a motion to strike a
22 section when such section is under individual consideration shall
23 not be subject to the time constraints established by this Rule for
24 consideration of regularly filed floor amendments.

1 (j) When considering a measure section by section, the Title or
2 Enacting or Resolving Clause of a bill or joint resolution may not
3 be stricken except as provided in paragraphs (f) and (g) of this
4 section.

5 8.7 - Consideration And Presentation

6 (a) The House shall not consider more than one amendment at a
7 time and amendments shall be taken up only as sponsors gain
8 recognition from the presiding officer to move their adoption.

9 (b) The adoption of an amendment to a section shall not
10 preclude further amendment of that section so long as subsequent
11 amendments do not purport to amend the same language previously
12 amended. If a bill is being considered section by section or item
13 by item, only amendments to the section or item under consideration
14 shall be in order.

15 (c) For the purpose of this ~~rule~~ Rule, an amendment shall be
16 deemed pending only after its author has been recognized by the
17 presiding officer and has moved its adoption.

18 (d) The body of a bill or joint resolution shall not be defaced
19 or interlined, but all proposed amendments shall be separately
20 submitted, noting the page and line, and shall be considered timely
21 filed only if the principal author of the amendment has
22 electronically submitted such amendment in completed form to the
23 Office of the Clerk within the time constraints provided under
24 paragraphs (b) and (c) of this section.

1 ~~(c) The House of Representatives shall not consider any floor~~
2 ~~amendments offered in the form of a floor substitute.~~

3 8.8 - ~~Bills Subject To Special Rule~~ Floor Substitutes Prohibited

4 ~~(a) The Committee on Rules, with the approval of the Speaker,~~
5 ~~may by majority vote recommend that any measure be subject to a~~
6 ~~Special Rule created by the Committee. The Committee shall submit~~
7 ~~the recommendation to the House for its approval.~~

8 ~~(b) A Special Rule may limit or prohibit the offering of~~
9 ~~amendments, may prescribe the time and conditions of debate, may~~
10 ~~govern floor consideration on Third or Fourth Reading of the bill,~~
11 ~~or may contain any other provisions deemed appropriate.~~

12 The House of Representatives shall not consider any floor
13 amendments offered in the form of a floor substitute. An amendment
14 shall be deemed a floor substitute if adoption of the proposed
15 amendment would result in replacement of all sections of the measure
16 in question.

17 8.9 - Amendment Of General Appropriations Bill

18 Whenever an amendment is offered to a General Appropriations
19 Bill that would increase any line item of such bill, such amendment
20 shall show the amount by line item of the increase and shall
21 decrease a line item or items within the same bill in an amount or
22 amounts equivalent to or greater than the increase required by the
23 amendment.

24 8.10 - Amendment Summary

1 (a) All proposed amendments to bills or joint resolutions whose
2 adoption will have a fiscal impact, including the affecting of
3 revenues, expenditures or fiscal liability, shall be accompanied by
4 a written summary which shall contain a fiscal analysis upon being
5 filed with the Office of the Clerk. The written summary filed with
6 the amendment shall ~~include a statement in dollars of~~ state the
7 estimated increase or decrease in revenues or expenditures and the
8 present and future fiscal implications of passage of the amended
9 bill, if applicable. The summary shall not express comment or
10 opinion relative to the merits of the amendment proposed, ~~but should~~
11 ~~point out technical or mechanical defects.~~ The requirements of this
12 section shall not apply to amendments purporting to strike the Title
13 or the Enacting or Resolving Clause of any bill or joint resolution.

14 (b) Except as may be otherwise required by the Oklahoma Pension
15 Legislation Actuarial Analysis Act, all amendments to bills or joint
16 resolutions affecting any retirement system authorized by law shall
17 be accompanied by a summary which shall include an estimate and
18 actuarial analysis of the present and future fiscal implications of
19 passage of the amended bill. The estimate and actuarial analysis
20 contained in the summary shall be prepared by an actuary engaged by
21 the House of Representatives.

22 (c) The accuracy of a fiscal or actuarial analysis contained
23 within the written summary shall not be a basis for a point of order
24 under these Rules.

1 8.11 - Germaneness Of House Or Senate Amendments

2 The House shall not consider any proposed amendment not germane
3 to the subject of the House bill or resolution. An amendment to a
4 main amendment must be germane to both the main amendment and the
5 measure which it purports to amend.

6 8.12 - Amendments Out Of Order

7 An amendment is out of order if it is the principal substance of
8 a bill or resolution that has received an unfavorable committee
9 report, has been withdrawn from further consideration by the
10 principal author or has not been reported favorably by the committee
11 of reference in either session of the current Legislature and may
12 not be offered to a bill or resolution on the Floor Calendar and
13 under consideration by the House. Any amendment that is
14 substantially the same, and identical as to specific intent and
15 purpose, as the bill or resolution residing in the committee of
16 reference is covered by this Rule, unless the bill or resolution
17 under amendment is substantially the same as the bill or resolution
18 residing in the committee of reference.

19 8.13 - Reconsideration

20 A motion to reconsider any vote on the adoption or rejection of
21 an amendment, or the adoption or rejection of a section of any bill
22 or joint resolution, may be made by any member prior to the
23 advancement of such measure from General Order, which motion shall
24 be subject to debate. The motion to reconsider may be laid on the

1 table without affecting the question in reference to which the
2 motion is made thereby resulting in a final disposition of the
3 motion.

4 8.14 - Motion To Commit

5 A motion may be made during the reading or consideration of any
6 bill or joint resolution on General Order to commit the bill to a
7 standing or special committee, with or without instructions. A
8 motion to commit with instructions shall be electronically submitted
9 to the Office of the Clerk prior to consideration by the House.

10 8.15 - Motion To Advance From General Order

11 A motion to advance a bill or joint resolution from General
12 Order shall not be in order until all opportunities provided by this
13 Rule for filing proposed amendments shall be afforded the House.
14 Once a motion to advance from General Order has been adopted, the
15 bill or resolution shall be considered engrossed and on Third
16 Reading.

17 CHAPTER C. BILLS AND JOINT RESOLUTIONS ON

18 THIRD READING OR FOURTH READING

19 8.16 - Consideration And Debate

20 (a) After Third Reading or Fourth Reading of a bill or joint
21 resolution, the presiding officer shall put the question in the
22 following manner: "The Question Before the House is, shall the Bill
23 or Joint Resolution Pass?"

24

1 (b) After Third Reading but before the vote is ordered, unless
2 prohibited by Section 7.20 of these ~~rules~~ Rules, the question shall
3 be subject to debate. After Fourth Reading but before the vote is
4 ordered, unless prohibited by Section 7.20 of these ~~rules~~ Rules, the
5 question shall be subject to debate.

6 (c) As governed by paragraph (b) of this section, debate shall
7 be limited to one (1) hour, equally divided between the proponents
8 and opponents of the question, provided that no member may speak for
9 more than ten (10) minutes.

10 (d) Five (5) minutes of the time allocated to the proponents of
11 the bill or joint resolution shall be reserved to the principal
12 author, and the principal author shall have the right to close the
13 debate.

14 (e) The question of passage of a bill or joint resolution on
15 Third or Fourth Reading shall be decided by recorded vote after
16 declaration of the question by the presiding officer.

17 8.17 - Amendments

18 No bill or joint resolution on Third or Fourth Reading shall be
19 subject to amendment.

20 8.18 - Consideration Of Emergency Section

21 When any bill or joint resolution is being considered on Third
22 Reading or Fourth Reading, and such a bill or joint resolution
23 contains an emergency section, the emergency section shall
24 constitute a separate question and shall be subject to debate.

1 8.19 - Consent ~~Calendar~~ Docket

2 (a) There shall be a Consent ~~Calendar~~ Docket upon which
3 ~~shall be entered such bills and resolutions as the committees shall~~
4 ~~designate on the committee report or which the Speaker shall place~~
5 ~~on a Consent~~ the chairperson of the House Calendar Committee may
6 place such measures as have been favorably reported with a unanimous
7 vote of the committee members voting.

8 (b) Measures placed on the Consent ~~Calendar~~ Docket shall not be
9 considered by the House of Representatives for ~~two (2)~~ legislative
10 ~~days, including the day that~~ forty-eight (48) hours after the
11 measure is placed on the Consent ~~Calendar~~ Docket. The measure may
12 then be scheduled for final consideration on the third legislative
13 day.

14 (c) During the two (2) days established in paragraph (b) of
15 this section, any member, in open session and with a minimum of
16 ~~twenty-five (25)~~ fifteen (15) seconds, may request that a bill or
17 resolution be removed from the Consent ~~Calendar~~ Docket and placed on
18 General Order. Such request shall be recorded in the House Journal.

19 (d) All bills and resolutions from the Consent ~~Calendar~~ Docket
20 shall be considered for final action as provided by House Rules,
21 except that there shall be no debate or amendments offered.

22 RULE NINE

23 CHAMBER PROTOCOL

24 9.1 - Enforcement Of Rules

1 The presiding officer shall enforce, apply and interpret the
2 Rules of the House in all deliberations.

3 9.2 - Questions Of Order And Decorum

4 (a) While in the Chamber, the presiding officer shall preserve
5 order and decorum, shall prevent personal reflections or the
6 impugning of the motive of any member, and shall confine members in
7 debate to the question under discussion.

8 (b) When two (2) or more members seek recognition at the same
9 time, the presiding officer shall name the one entitled to the
10 floor. The presiding officer shall not recognize any member who has
11 risen or remains standing while another member is speaking. No
12 member shall be entitled to be recognized to speak unless the member
13 seeks recognition from the member's own desk.

14 (c) On all questions relative to the transgression of these
15 Rules, the presiding officer shall call the members to order. In
16 such case the member so called to order shall sit down and shall not
17 rise except to explain said member's actions or to proceed in order.

18 (d) Any member may rise to a point of order against any other
19 member when, in the member's opinion, such member is proceeding out
20 of order. Such point of order shall be decided by the presiding
21 officer without debate.

22 (e) Any decision by the Speaker on a point of order is subject
23 to an appeal to the House made in a timely manner by any member
24 should the member or the House be aggrieved by such decision. Such

1 appeal must be seconded by a minimum of fifteen (15) members.

2 Members desiring to second an appeal shall so signify by rising.

3 (f) The question of an appeal shall be put in the following
4 form: "The question is, shall the decision of the presiding officer
5 be the decision of the House? All those in favor signify by voting
6 'Aye'; those opposed 'Nay'. The vote is now in progress."

7 (g) All appeals shall be decided by a recorded vote and without
8 debate, except that the member taking said appeal shall have five
9 (5) minutes within which to state the reasons for the member's
10 appeal and the Chair may state the reasons for the Chair's decision.

11 (h) When a point of order is called, no member shall approach
12 the presiding officer or the parliamentarian until after the
13 presiding officer has ruled. If requested by the presiding officer,
14 the majority floor leader may confer with the presiding officer
15 regarding matters not pertaining to the point of order.

16 9.3 - Procedure

17 (a) When the ayes and nays are ordered, the presiding officer
18 shall put the question in the following form: "All those in favor
19 signify by voting 'Aye'; those opposed 'Nay'. The vote is now in
20 progress."

21 (b) As governed by ~~Section 6.7,~~ paragraph (e) of Section 6.7,
22 ~~Section 7.6,~~ paragraph (d) of Section 7.6, ~~Section 7.20,~~ paragraph
23 (c) of Section 7.20 and Section 8.11 of these Rules, the House shall
24 not consider in either session of the current Legislature any

1 measure originating in the House of Representatives if said measure
2 has been amended by the insertion of matter not germane to the
3 subject of the bill or resolution.

4 9.4 - Debate

5 (a) Except as otherwise specifically provided in these Rules,
6 when a debatable question is before the House, such debate shall be
7 limited to fifteen (15) minutes, equally divided between the
8 proponents and opponents of the question. Under no circumstances
9 shall a member debate twice on the same question, nor shall any
10 member speak longer than ten (10) minutes on the same question.

11 (b) When a debatable question is before the House, any member
12 may move that the time for debate on such question be extended. For
13 adoption, such motion need only receive a majority of those voting,
14 a quorum being present.

15 (c) No member debating any question shall be interrupted by
16 questions until said member has finished the member's remarks, and
17 all time taken in asking and answering questions shall be deducted
18 from the time allotted to said member.

19 9.5 - Privileges

20 (a) Questions and motions of privilege shall be: First, those
21 affecting the rights of the House collectively, its safety, dignity
22 and the integrity of its proceedings; Second, the right, reputation
23 and conduct of its members individually in their representative
24

1 capacity only, and shall have precedence over all other questions,
2 except motions to adjourn.

3 (b) No member who obtains the floor on a question of personal
4 privilege, or on a question of privileges of the House, shall debate
5 any question, matter, or measure then pending in the House, or in
6 any standing or special committee of the House, nor shall the member
7 be allowed to yield the floor for questions from other members.

8 9.6 - Voting And Division

9 (a) The electronic voting machine shall be used to record the
10 vote whenever the ayes and nays are required or ordered. The
11 machine shall also be used to determine the presence of a quorum, or
12 to determine the numerical count where a division is requested. In
13 the event the machine is not operating properly, all votes and
14 determinations of quorums may be taken by calling the roll. If a
15 member's voting device is out of order, the member shall rise and so
16 announce to the presiding officer and cast said member's vote orally
17 prior to the declaration of the result of the vote. Every member
18 shall vote providing the member is in the Chamber at the time the
19 vote is in progress.

20 (b) The electronic voting machine shall be under the control of
21 the presiding officer and shall be operated by such clerk as the
22 presiding officer so designates. At a reasonable time prior to any
23 vote being taken, the presiding officer shall announce that a vote
24 is about to be taken. When any member other than the Speaker is

1 presiding, the member shall direct another member to activate the
2 roll call switch at said member's desk in the manner requested by
3 that member. When the Speaker is not presiding, the Speaker may
4 direct another member to activate the Speaker's roll call switch in
5 the manner requested by the Speaker. Any member who is present in
6 the Chamber or is within the view of the presiding officer while a
7 vote is in progress may direct another member to activate said
8 member's roll call switch in the manner requested by that member.

9 (c) Each recorded vote for final passage will be held open for
10 at least two (2) minutes or a shorter time if the presiding officer
11 determines that all members recorded as being present have voted.

12 (d) When sufficient time has elapsed for each member to vote,
13 the presiding officer shall ask if any members present desire to
14 vote or change their vote. Following such inquiry and before the
15 electronic voting machine is locked, any member may be excused from
16 voting, pursuant to the provisions of Article V, Section 24 of the
17 Oklahoma Constitution.

18 (e) The presiding officer shall then lock the machine and
19 instruct the clerk to record the vote. The clerk shall immediately
20 activate the recording equipment and when the vote is completely
21 recorded shall advise the presiding officer of the result, and the
22 presiding officer shall announce the result to the House. No vote
23 may be changed after it has been recorded.

24

1 (f) No member may vote for another member, nor may any person
2 cast a vote for a member, except as otherwise provided in this rule.
3 A member who votes for another member, except as herein provided,
4 may be punished in a manner the House determines. A person voting
5 for a member, when not authorized by this rule, shall be barred from
6 the Chamber and may be further punished as the House considers
7 proper.

8 (g) When a division is requested and ordered, those in the
9 affirmative or the negative, as the case may be, shall cast their
10 votes accordingly and the clerk shall activate the electronic voting
11 machine so as to reflect the individual ayes and nays and the
12 numerical count, but no permanent record thereof shall be made.
13 When the vote is completed, the clerk shall advise the presiding
14 officer of the result, and the presiding officer shall announce the
15 result to the House. In the event the machine is not operating
16 properly, those in the affirmative shall arise from their seats and
17 stand until they are counted aloud by the clerk, then those voting
18 in the negative shall arise and stand until they are counted, and
19 the presiding officer shall announce the result.

20 (h) All votes on final passage of bills and resolutions, or the
21 Emergency Section thereof, shall be by recorded votes. One-
22 fifteenth (1/15) of the members present, a quorum being present, may
23 demand a recorded vote on any proposition, or the presiding officer
24 may order a recorded vote upon the presiding officer's own

1 initiative. All such recorded votes shall be published in the House
2 Journal.

3 (i) After the question has been put, but before the vote
4 commences, any member may call for a statement of the question.

5 9.7 - Conduct During Voting

6 (a) While a vote is in progress and until the completion of a
7 vote, and the announcement of the result, no member shall be
8 recognized and no other business shall be transacted.

9 (b) No explanation of any vote shall be permitted while a vote
10 is in progress or after a vote has been cast, except pursuant to
11 Article V, Section 24, of the Oklahoma Constitution.

12 (c) No member, House employee or other person shall visit or
13 remain by the Reading Clerk or his or her assistant while a vote is
14 in progress.

15 9.8 - Previous Question

16 When a debatable question is before the House, any member may
17 move the Previous Question. It shall be put in the following form:
18 "The Previous Question has been moved. The Question is, shall the
19 pending Question now be put?" If the motion for the Previous
20 Question passes, the pending question shall be put immediately and
21 no member shall be heard to debate it further or seek to amend it.

22 9.9 - Motion To Advance Question

23 When a debatable question is before the House, any member may
24 move to Advance the Question. If the motion to Advance the Question

1 passes, no further amendments to the matter considered shall be
2 allowed and debate shall be limited to fifteen (15) minutes, equally
3 divided between the proponents and opponents of the question,
4 provided that no member may speak for more than five (5) minutes.
5 After debate is concluded, the question shall be put immediately.

6 9.10 - Reconsideration

7 (a) The final vote on Third Reading or Fourth Reading on any
8 bill or joint resolution, or on the Emergency Section thereof, or
9 the final vote on adoption of a simple or concurrent resolution, may
10 be reconsidered only if a member serves notice immediately after
11 such final vote is taken prior to the consideration of any other
12 business, of said Member's intention to present a motion to
13 reconsider such action, and the Presiding Officer shall afford any
14 Member such opportunity prior to proceeding to consideration of any
15 other business.

16 (b) Unless presented and considered within three (3)
17 legislative days, including the day upon which notice is served, a
18 motion to reconsider shall be considered as having failed of
19 adoption.

20 (c) A motion to reconsider may be offered immediately or upon
21 the same day the final vote is taken by the member who served
22 notice, or by another member with said member's consent. On the
23 last day of the reconsideration period, any member may seek
24 recognition for a motion to reconsider.

1 (d) Motions to reconsider shall be disposed of before the close
2 of business on the last day of the time period specified for Third
3 Reading and final passage for House and Senate measures.

4 (e) On the last day of the time period specified for Third
5 Reading and final passage for House and Senate measures, a motion to
6 reconsider, lodged either upon that same day or upon the two (2)
7 prior legislative days, may be offered by any member upon being
8 recognized for such motion by the presiding officer.

9 (f) On the last day of a session, no motion to reconsider shall
10 be recognized except immediately after a final vote is taken and
11 prior to the consideration of any other business. A member may move
12 to reconsider which motion shall be taken up immediately.

13 (g) For adoption, a motion to reconsider must receive a
14 majority vote of those elected to and constituting the House. Only
15 one (1) reconsideration of the final vote on a bill, resolution or
16 Emergency Section shall be allowed. Except as otherwise
17 specifically provided in Section 8.13 of these Rules, no question
18 shall be subject to reconsideration in the House.

19 9.11 - Measures Vetoed By The Governor

20 (a) When a bill or joint resolution is returned to the House
21 because of a veto by the Governor, a motion to vote to override the
22 veto shall be in order at any time.

23 (b) A motion to vote to override a veto by the Governor is
24 debatable. Such debate shall be limited to thirty (30) minutes,

1 equally divided between the proponents and opponents of the
2 question, ; provided, , that no member may speak for more than ten (10)
3 minutes.

4 (c) Prior to consideration of a motion to override the
5 Governor's veto, if the returned bill or joint resolution was
6 accompanied by a message of explanation, such message shall be
7 published to the House of Representatives as determined by the
8 presiding officer.

9 9.12 - Quorum

10 (a) If, at any time during the daily sessions of the House, a
11 member recognized by the presiding officer raises a question as to
12 the presence of a quorum, the presiding officer shall, without
13 debate, forthwith direct that the electronic voting machine be
14 activated to determine the presence or absence of a quorum, and
15 shall announce the result.

16 (b) Whenever it shall be ascertained that a quorum is not
17 present, the members present may, by motion adopted by a majority of
18 those voting, direct the Chief Sergeant at Arms to request and, if
19 necessary, to compel the presence of absent members, which motion
20 shall be considered without debate. Pending its execution and until
21 a quorum shall be present, no motion or debate, except to adjourn to
22 a day and time certain, shall be in order.

23 RULE TEN

24 MOTIONS

1 10.1 - Precedence Of Motions

2 When a question shall be under consideration, no motion shall be
3 received except as hereinafter specified, which motion shall have
4 precedence in the order stated, and shall be amendable or not
5 amendable, debatable or not debatable, as set forth below:

6 (a) Privileged Motions

7 To adjourn (not amendable - not debatable)

8 To adjourn to a time certain (amendable - not debatable)

9 Questions and motions of privilege (as governed by Section 9.5
10 of these Rules)

11 To adjourn (not amendable - not debatable)

12 To recess (amendable - not debatable)

13 Call of the House (not amendable - not debatable; see Section
14 10.5 of this ~~rule~~ Rule)

15 To work under the Call of the House (not amendable - not
16 debatable; see Section 10.5 of this ~~rule~~ Rule)

17 Question of presence of quorum (not amendable - not debatable)

18 To table (not amendable - not debatable); the motion to table
19 shall not be applicable to a motion to suspend House Rules

20 (b) Incidental Motions

21 Appeals (not amendable - not debatable, except as governed by
22 Section 9.2 of these Rules)

23 Adoption of order of business proposed by House Calendar
24 Committee (amendable - not debatable)

1 Requests for leave to withdraw a motion or question under
2 consideration (not amendable - not debatable; see Section 10.4 of
3 this ~~rule~~ Rule)

4 Suspension of the Rules (not amendable - not debatable)

5 Objection to consideration of a question (not amendable - not
6 debatable)

7 Method of consideration (amendable - not debatable)

8 Question of priority (not amendable - not debatable)

9 Reading of papers (not amendable - debatable)

10 (c) Subsidiary Motions

11 To advance from General Order (not amendable - not debatable)

12 To put the Previous Question (not amendable - not debatable)

13 To Advance the Question (not amendable - not debatable)

14 To postpone to a time certain (amendable - debatable)

15 To commit without instructions (not amendable - not debatable)

16 To amend (amendable - debatable)

17 To postpone indefinitely (not amendable - debatable)

18 (d) Main Motions

19 A main motion shall be defined as a substantive proposal such as
20 a bill, resolution or any other question which requires passage,
21 adoption, rejection, approval or disapproval by the House of
22 Representatives.

23 Main questions include but are not limited to the following and
24 shall rank in the following order:

1 To reconsider (not amendable - debatable)

2 To rescind (not amendable - debatable)

3 To adopt a conference committee report/joint committee report
4 (not amendable - debatable)

5 To reject a conference committee report/joint committee report
6 (not amendable - debatable)

7 To reject a conference committee report/joint committee report
8 with instructions (instructions amendable - debatable)

9 To commit with instructions (instructions amendable - debatable)

10 Any other main question not specifically listed shall be taken
11 up in the order offered.

12 10.2 - Motions In Writing

13 Every motion shall be rendered in writing as ordered by the
14 presiding officer and may be read by the clerk before debate or vote
15 if so ordered by the presiding officer. All motions shall be put by
16 the presiding officer prior to debate and prior to ordering the
17 vote.

18 10.3 - Vote Required For Adoption Of Motions

19 Except as otherwise specifically required by these Rules, or
20 required by the Oklahoma Constitution, any motion, for adoption,
21 need only receive a majority of those voting, a quorum being
22 present.

23 10.4 - Withdrawal Of Motions

1 (a) Except as provided in paragraph (b) of this section, prior
2 to commencement of debate thereon, or prior to action being taken
3 thereon if there be no debate, any motion may be withdrawn by the
4 member making same. Otherwise, such motion may be withdrawn only
5 upon adoption of a motion to withdraw same.

6 (b) When a bill or resolution is under consideration within the
7 House, the principal author or the member designated to present the
8 bill or resolution on behalf of the principal author may withdraw
9 said measure at any time prior to the vote being ordered on adoption
10 of a recommendation or final passage of the bill or resolution.

11 10.5 - Call Of The House

12 (a) Call of the House may be moved at any time by any member,
13 but must be seconded by fifteen (15) members. If such motion
14 prevails, the business pending shall be suspended, the roll shall be
15 taken, and the names of the absentees ascertained. The Chief
16 Sergeant at Arms shall then be directed by the presiding officer to
17 compel the attendance of the absent members. After one (1) hour has
18 expired, the roll shall again be taken and absent members noted in
19 the Journal, and the business suspended upon the roll call shall
20 proceed. If, however, before the expiration of the hour, all absent
21 members, not otherwise excused, shall appear, the business pending
22 shall then proceed.

23 (b) If a Call of the House be ordered, a motion to "work under
24 the Call of the House" shall be in order and, if adopted, the House

1 shall proceed with any other business at hand except that
2 interrupted by a Call of the House.

3 (c) The Speaker, seconded by five (5) members, may move a Call
4 of the House and send for absent members, provided there be not a
5 quorum present. In all cases where an absent member shall be sent
6 for and fails to attend in obedience to the summons, the report of
7 the Chief Sergeant at Arms shall be entered in the Journal.

8 RULE ELEVEN

9 GENERAL PROVISIONS

10 11.1 - Nominations

11 (a) Nominations which require House confirmation shall be
12 referred by the Speaker to a standing or special committee for
13 consideration.

14 (b) Committee reports on nominations shall be combined for
15 consideration by the House. To be approved by the House, the
16 combined report shall be adopted by a majority of the members of the
17 House. At the request of any member, a nominee shall be separated
18 from the combined report and considered individually by the House.
19 The Majority Floor Leader shall be responsible for preparation and
20 submission of the combined report.

21 11.2 - Investigations

22 (a) No special committee established for the purpose of
23 considering articles of impeachment or any other type of
24

1 investigation shall be formed unless first authorized by a House
2 resolution or by the Speaker.

3 (b) If authorized by House resolution, the resolution shall
4 define the duties and time period during which the committee shall
5 exist. Any member or members requesting the investigation shall not
6 serve as chairperson of the special committee.

7 (c) Special committees established under this section shall,
8 upon convening, adopt such rules and procedures as shall be
9 determined by the committee to be in the best interest of the House
10 of Representatives.

11 11.3 - Distribution Within House Of Representatives

12 (a) No object or item of literature shall be distributed on the
13 House Floor in anticipation of or while the House is meeting, in
14 session except upon the sponsorship of a member of the House of
15 Representatives whose name shall appear on each individual object or
16 item of literature to be distributed.

17 (b) All objects or items of literature distributed within the
18 areas of the Capitol Building assigned to the House of
19 Representatives shall display the name of the person or entity
20 distributing such materials.

21 11.4 - Honorary Appointments

22 No honorary appointments shall be recorded in the House Journal.

23 11.5 - Lobbying

24

1 (a) All lobbying activities directed at the House shall be
2 governed by Sections 4249 through 4255 of Title 74 of the Oklahoma
3 Statutes and such other applicable rules lawfully promulgated by the
4 Oklahoma Ethics Commission.

5 (b) No monetary contributions shall be accepted by any member
6 or his or her staff on Capitol property at any time.

7 11.6 - Designated Smoking Areas

8 No person shall smoke within those parts of the Capitol Building
9 assigned to the House. ~~Members, employees or visitors wishing to~~
10 ~~smoke shall use designated smoking areas inside or outside the~~
11 ~~Capitol building.~~

12 11.7 - Members Of The Press

13 No persons shall be admitted to the House press gallery except
14 members and staff of the House, members of the press bearing permits
15 signed by the Speaker and the chairpersons of the Capitol Press
16 organizations and guests with the written permission of the Speaker
17 and the chairpersons of the Capitol Press organizations.

18 11.8 - Legislative Records

19 (a) Records that are required to be created by these Rules or
20 that are of vital, permanent or archival value shall be maintained
21 in the Office of the Clerk. Whenever necessary, but no more often
22 than annually or less often than biennially, records required to be
23 maintained shall be archived with the Oklahoma Department of
24 Libraries.

1 (b) Other records that are no longer needed for any purpose and
2 that do not have sufficient administrative, legal or fiscal
3 significance to warrant their retention shall be disposed of
4 systematically.

5 (c) A digital recording shall be made of each day's session by
6 the Office of the Clerk which shall be compiled and stored on a
7 digital device suitable for archival purposes.

8 (d) The committee staff assigned to each existing committee
9 shall ensure compliance with this Rule for all records created or
10 received by the committee or for a former committee whose
11 jurisdiction has been assigned to the committee.

12 (e) The Speaker and all House officers, under the direction of
13 the Speaker, shall ensure compliance with this Rule for all records
14 created or received by their respective offices and their
15 predecessors in office.

16 (f) All records required by Rule Seven shall be made available
17 on the House website at least for the duration of the session.

18 11.9 - Technical Corrections

19 (a) The Office of Engrossing and Enrolling is authorized to
20 correct misspelled words, citations, doublets or repeated words when
21 engrossing House bills or joint resolutions, or House amendments to
22 engrossed Senate bills or joint resolutions.

23 (b) When engrossing or enrolling House bills or joint
24 resolutions, preparing House amendments to engrossed Senate bills or

1 joint resolutions and when preparing committee reports, the House
2 staff is authorized to:

3 1. remove sections from a bill or joint resolution labeled as
4 amendatory but which consist entirely of existing law and contain no
5 amendments to the existing law;

6 2. incorporate amendments to sections of law in the bill or
7 joint resolution which are contained in legislation enacted
8 previously during the same legislative session and amending the same
9 sections of law and repeal such previous versions of the section at
10 issue if, in the opinion of the House legal staff, the incorporation
11 of such amendments and repeal of the previous version would clearly
12 not conflict with the amendments contained in the legislation at
13 issue;

14 3. modify sections of such measures which provide for a measure
15 to become effective on July 1 or on a date earlier than ninety (90)
16 days after the date of anticipated sine die adjournment to read to
17 reflect an effective date of ninety (90) days after the date of
18 actual sine die adjournment, or to delete such sections, if the
19 emergency clause has failed to receive the required number of votes
20 for passage; and

21 4. delete sections of such measures which provide for a measure
22 to become effective on a date prior to such engrossment or
23 enrollment.

24 11.10 - Convening Restriction

1 No legislative day shall begin between the hours of 12:00
2 midnight and 8:00 a.m. on any calendar day.

3 11.11 - Security

4 Upon convening in regular or special session, no member of the
5 House of Representatives, without the express permission of the
6 Chief Sergeant at Arms, shall enter upon the roof of the Capitol
7 building within the areas adjacent to the hall of the House.

8 RULE TWELVE

9 ADJOURNMENT OR RECESS

10 12.1 - Motion To Adjourn Or Recess

11 (a) When a motion to adjourn or recess is adopted, no member or
12 officer shall leave said member's or officer's place until the
13 adjournment or recess shall be declared by the presiding officer.

14 (b) When the House adjourns it shall be to 1:30 p.m. of the
15 succeeding legislative day unless another day and/or hour be
16 specifically named, which day and/or hour shall be entered in the
17 Journal.

18 (c) A motion to adjourn or recess shall always be in order when
19 the floor can be obtained for that purpose. When a vote is being
20 taken, a motion to adjourn or recess shall not be in order. When it
21 is apparent to the presiding officer that the motion to adjourn or
22 recess is being made for the purpose of delay and such motion has
23 been voted in the negative, within the next preceding ten (10)

24

1 minutes, the presiding officer, in the discretion of the presiding
2 officer, may rule the motion out of order as being dilatory.

3 (d) A legislative day shall be adjourned no later than 12:00
4 midnight of the calendar day that it began.

5 12.2 - Absence Of A Quorum

6 In the absence of a quorum, the Speaker with three (3) members
7 shall be a sufficient number to adjourn.

8 12.3 - Sine Die Adjournment

9 The date and time of sine die adjournment of each Regular
10 Session of the Legislature shall be fixed by motion or resolution.
11 Once the date and time so fixed ~~has~~ have arrived, no further
12 business shall be conducted by the House and the presiding officer
13 shall declare the House adjourned sine die.

14 RULE THIRTEEN

15 INTERIM STUDIES

16 13.1 - Interim Studies

17 (a) When the Legislature is not in session, the Speaker shall
18 have the authority to direct committees to make interim studies for
19 such purposes as the Speaker may designate.

20 (b) The Speaker shall provide to the Clerk of the House a copy
21 of interim charges made to a standing or select committee.

22 (c) The committees shall meet as often as necessary to transact
23 effectively the business assigned to them and may continue to
24

1 exercise the oversight and investigatory powers granted in Section
2 7.13 of these Rules.

3 13.2 - Requests For Interim Study

4 No resolution requesting or authorizing an interim study of any
5 matter or proposition by the House, or a committee thereof, shall be
6 introduced in or considered by the House. All such requests for
7 interim study shall be submitted on request forms available to any
8 member in the office of the Clerk of the House.

9 13.3 - Quorum

10 During a legislative interim, no committee shall take any final
11 action unless a quorum of the membership of the committee is
12 present.

13 13.4 - Meeting Notice

14 During a legislative interim, published notice of any interim
15 committee meeting shall be given at least ten (10) days prior to the
16 meeting. The staff of the House shall publish the meeting notices
17 required by this section. The ten-day notice requirement of this
18 section shall not apply to a committee or subcommittee meeting with
19 a Senate committee or subcommittee on an interim study assigned for
20 joint study.

21 RULE FOURTEEN

22 RULES

23 14.1 - Suspension Or Amendment Of Rules

24

1 (a) These Rules may be amended by a two-thirds (2/3) vote of
2 those elected to and constituting the House; provided, any amendment
3 to the Rules recommended by the Committee on Rules shall be
4 effective if approved by a majority of the members elected to and
5 constituting the House.

6 (b) If the Committee on Rules shall recommend revisions or
7 amendments to the Rules, the House shall be given one (1) day's
8 prior notice before consideration of the recommended changes may
9 commence.

10 (c) Two-thirds (2/3) of the members elected to and constituting
11 the House may suspend the Rules, or a portion thereof, but a motion
12 for that purpose shall be decided without debate.

13 14.2 - Parliamentary Authorities

14 Any parliamentary questions not provided for by the Oklahoma
15 Constitution or these Rules shall be governed by the ruling of the
16 Speaker. The Speaker ~~may~~ shall publish these substantive rulings in
17 a volume of precedents. In making his or her ruling, the Speaker
18 may rely upon, but is not bound by, these published rulings or other
19 parliamentary authorities, including, but not limited to, the 2000
20 latest edition of *Mason's Manual of Legislative Procedure*.

21 14.3 - Rules Effective

22 (a) These Rules shall be in full force and effect for the
23 duration of the ~~53rd~~ 54th Oklahoma Legislature, unless amended, as
24 provided herein.

1 (b) Upon convening for a Special or Extraordinary Session, the
2 time constraints contained in Section 8.6 of these Rules for filing
3 main floor amendments and amendments to main floor amendments shall
4 not be applicable.

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