

1 STATE OF OKLAHOMA

2 1st Session of the 54th Legislature (2013)

3 HOUSE BILL 1391

By: Perryman

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5
6 AS INTRODUCED

7 An Act relating to cities and towns; amending 11 O.S.
8 2011, Section 8-114, which relates to officers;
9 requiring certain officers to attend continuing
10 instruction; and providing an effective date.

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12 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

13 SECTION 1. AMENDATORY 11 O.S. 2011, Section 8-114, is
14 amended to read as follows:

15 Section 8-114. A. Each person elected or appointed for the
16 first time as an officer of a municipality as defined by paragraph 6
17 of Section 1-102 of this title, shall be required within one (1)
18 year after taking the oath of office to attend an institute for
19 municipal officials. The Institute shall be conducted at all times,
20 in cooperation with the Oklahoma Department of Career and Technology
21 Education, by or under the supervision of a statewide organization
22 that is exempt from taxation under federal law and designated
23 pursuant to the provisions of the Internal Revenue Code, 26 U.S.C.,
24 Section 170(a). The statewide organization shall demonstrate to the

1 Oklahoma Department of Career and Technology Education that it has
2 represented municipalities, had statutory functions and conducted
3 training programs for municipalities for at least fifteen (15) years
4 prior to November 1, 2005. It shall further demonstrate that its
5 continuous official purpose is to promote the general welfare of
6 cities and towns, to foster or conduct schools, short courses and
7 other training sessions, to provide technical assistance and
8 consultive services and other aids for the improvement and increased
9 efficiency of city and town government, and to serve as the
10 representative of cities and towns in carrying out the duties and
11 prerogatives conferred on it by state law.

12 B. The Institute shall consist of eight (8) hours of
13 instruction for an officer attending the Institute for the first
14 time. Thereafter, an officer shall be required to attend a minimum
15 of three (3) hours of continuing instruction from the Institute for
16 every twelve (12) months in office. A certificate of completion
17 shall be awarded to those persons who attend and successfully
18 complete the Institute and a list of those persons shall be filed
19 with the Oklahoma Department of Career and Technology Education.

20 C. The curriculum for the Institute shall include, but not be
21 limited to: municipal budget requirements, the Oklahoma Open
22 Meeting Act, the Oklahoma Open Records Act, ethics, procedures for
23 conducting meetings, conflict of interest, and purchasing
24 procedures.

1 D. The Institute shall be held at a minimum of six regional
2 locations in the state. Every effort shall be made by the Institute
3 to accommodate training through long-distance learning.

4 E. A person elected or appointed to a municipal office who
5 fails to satisfy the education requirements of this section shall
6 cease to hold the office commencing at the next scheduled meeting of
7 the governing body following the first-year anniversary of the
8 person's taking the oath of office.

9 F. At the time of filing, the designated statewide organization
10 shall provide the necessary information to the candidate of the
11 option for attendance at the Institute as provided for in this
12 section. In the case of officials nominated and elected for
13 municipal offices at town meetings, the presiding officer of the
14 town meeting shall notify the candidate of the option.

15 SECTION 2. This act shall become effective November 1, 2013.

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