

ENROLLED SENATE  
BILL NO. 666

By: Marlatt and Johnson (Rob)  
of the Senate

and

Jackson of the House

An Act relating to the Oklahoma Personnel Act;  
amending 74 O.S. 2001, Section 840-2.20, as last  
amended by Section 1, Chapter 423, O.S.L. 2009 (74  
O.S. Supp. 2010, Section 840-2.20), which relates to  
state employee leave benefits; and modifying leave  
requirements for state employees who are reserve  
municipal police officers and reserve deputy sheriffs  
under certain circumstances.

SUBJECT: Modifying leave requirements for reserve municipal police  
officers and reserve deputy sheriffs performing their duties in  
cases of emergency

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

SECTION 1. AMENDATORY 74 O.S. 2001, Section 840-2.20, as  
last amended by Section 1, Chapter 423, O.S.L. 2009 (74 O.S. Supp.  
2010, Section 840-2.20), is amended to read as follows:

Section 840-2.20 A. The Administrator of the Office of  
Personnel Management shall promulgate such emergency and permanent  
rules regarding leave and holiday leave as are necessary to assist  
the state and its agencies.

The Administrator of the Office of Personnel Management, in  
adopting new rules, amending rules and repealing rules, shall ensure  
that the following provisions are incorporated:

1. Eligible employees who enter on duty or who are reinstated after a break in service shall receive leave benefits in accordance with the schedule outlined below. Leave shall be accrued based upon hours worked, paid leave, and holidays, but excluding overtime, not to exceed the total possible work hours for the pay period. Years of service shall be based on cumulative periods of employment calculated in the manner that cumulative service is determined for longevity purposes pursuant to Section 840-2.18 of this title. Employees may accumulate more than the maximum annual leave accumulation limits shown in the schedule below, provided that such excess is used during the same calendar year in which it accrues or within twelve (12) months of the date on which it accrues, at the discretion of the appointing authority. If an employee whose job duties include providing fire protection services, law enforcement services or services with the Department of Corrections is unable to use excess leave as provided for in this paragraph because the employee's request for leave is denied by the employee's appointing authority and the denial of leave is due to extraordinary circumstances such that taking leave could pose a threat to public safety, health or welfare, the employee shall receive compensation at the employee's regular rate of pay for the amount of excess leave the employee is unable to use. Such compensation shall be paid at the end of the time period during which the excess leave was required to have been used.

2. From November 1, 2001, the following accrual rates and accumulation limits apply to eligible employees as follows:

| ACCRUAL RATES            |             |            | ACCUMULATION |
|--------------------------|-------------|------------|--------------|
|                          |             |            | LIMITS       |
| Cumulative               |             |            |              |
| Years of                 | Annual      | Sick       | Annual       |
| Service                  | Leave       | Leave      | Leave        |
| Persons employed 0-5 yrs | = 15 day/yr | 15 days/yr | 30 days      |
| 5-10 yrs                 | = 18 day/yr | 15 days/yr | 60 days      |

10-20 yrs = 20 day/yr      15 days/yr      60 days  
over 20 yrs = 25 day/yr      15 days/yr      60 days

3. Temporary employees and other limited term employees are ineligible to accrue, use, or be paid for sick leave and annual leave. Such employees shall be eligible for paid holiday leave at the discretion of the appointing authority.

4. Employees shall not be entitled to retroactive accumulation of leave as a result of amendments to this section.

5. The Administrator of the Office of Personnel Management and the Executive Director of the Oklahoma Merit Protection Commission shall cooperate to assist agencies in developing policies to prevent violence in state government workplaces without abridging the rights of state employees. Such policy shall include a paid administrative leave provision as a cooling-off period which the Administrator of the Office of Personnel Management is authorized to provide pursuant to the Administrative Procedures Act. Such leave shall not be charged to annual or sick leave accumulations.

6. State employees who terminated their employment in the state service on or after October 1, 1992, may be eligible to have sick leave accrued at the time of termination of employment restored if they return to state employment, provided that the state employees' enter-on-duty dates for reemployment occur on or before two (2) years after their termination of employment and they are eligible to accrue sick leave before the two (2) years expire.

7. Employees who are volunteer firefighters pursuant to the Oklahoma Volunteer Firefighters Act and who are called to fight a fire shall not have to use any accrued leave or need to make up any time due to the performance of their volunteer firefighter duties.

8. Employees who are reserve municipal police officers pursuant to Section 34-101 of Title 11 of the Oklahoma Statutes and who miss work in performing their duties in cases of emergency shall not have to use any accrued leave or need to make up any time due to the performance of their reserve municipal police officer duties.

9. Employees who are reserve deputy sheriffs pursuant to Section 547 of Title 19 of the Oklahoma Statutes and who miss work in performing their duties in case of emergency shall not have to use any accrued leave or need to make up any time due to the performance of their reserve deputy sheriff duties.

B. Nothing in the Oklahoma Personnel Act is intended to prevent or discourage an appointing authority from disciplining or terminating an employee due to abuse of leave benefits or absenteeism. Appointing authorities are encouraged to consider attendance of employees in making decisions regarding promotions, pay increases, and discipline.

C. Upon the transfer of a function in state government to an entity outside state government, employees may, with the agreement of the outside entity, waive any payment for leave accumulations to which the employee is entitled and authorize the transfer of the leave accumulations or a portion thereof to the outside entity.

Passed the Senate the 14th day of March, 2011.

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Presiding Officer of the Senate

Passed the House of Representatives the 4th day of April, 2011.

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Presiding Officer of the House  
of Representatives