

1 STATE OF OKLAHOMA

2 2nd Session of the 53rd Legislature (2012)

3 HOUSE BILL 2371

By: Sanders

4
5
6 AS INTRODUCED

7 An Act relating to public finance; amending 62 O.S.
8 2011, Section 310.8, which relates to blanket
9 purchase orders; increasing maximum authorized amount
10 of certain blanket purchase orders; and providing an
11 effective date.

12 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

13 SECTION 1. AMENDATORY 62 O.S. 2011, Section 310.8, is
14 amended to read as follows:

15 Section 310.8 A. A municipality, county or school district may
16 issue a blanket purchase order for:

17 1. Recurring purchases of goods or services if a maximum
18 authorized amount for all purchases pursuant to a blanket purchase
19 order is specified in the order and approved by the governing board;
20 or

21 2. The repair of county equipment, machinery or vehicles when
22 the estimated cost of repairs is greater than ~~Two Thousand Five~~
23 ~~Hundred Dollars (\$2,500.00)~~ Five Thousand Dollars (\$5,000.00). The
24 maximum authorized amount of a blanket purchase order may be
increased to cover unforeseen expenses. A written explanation of

1 said increase shall be attached to the blanket purchase order prior
2 to payment.

3 B. Blanket purchase orders shall be prepared, filed, and
4 encumbered in the manner provided for purchase orders and as
5 authorized by law or regulation, except no written requisition shall
6 be required for a blanket purchase order. Prior to payment, the
7 requesting county officer shall verify the blanket purchase order by
8 signature. Before transacting any purchase pursuant to a blanket
9 purchase order, the order shall be submitted to the governing board
10 for its approval. After satisfactory delivery of goods or services
11 pursuant to a blanket purchase order, a vendor's invoice shall be
12 submitted to and approved by the purchasing officer of a
13 municipality or a school district or a county purchasing agent and
14 forwarded for payment. An itemized list of goods or services
15 purchased pursuant to the blanket purchase order shall be attached
16 to the vendor's invoice if said invoice does not contain an itemized
17 list of goods or services purchased pursuant to the blanket purchase
18 order. Payment of invoices from vendors pursuant to a requisition
19 and approved blanket purchase order issued pursuant to the
20 provisions of this section shall be authorized by the encumbering
21 officer.

22 SECTION 2. This act shall become effective November 1, 2012.

23

24 53-2-7971 LRB 11/30/11