

1 **SENATE FLOOR VERSION**

2 March 28, 2012

3 ENGROSSED HOUSE  
4 BILL NO. 2371

By: Sanders and Walker of the  
House

5 and

6 Ballenger of the Senate

7  
8 An Act relating to public finance; amending 62 O.S.  
9 2011, Section 310.8, which relates to blanket  
10 purchase orders; increasing maximum authorized amount  
of certain blanket purchase orders; and providing an  
effective date.

11 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

12 SECTION 1. AMENDATORY 62 O.S. 2011, Section 310.8, is  
13 amended to read as follows:

14 Section 310.8 A. A municipality, county or school district may  
15 issue a blanket purchase order for:

16 1. Recurring purchases of goods or services if a maximum  
17 authorized amount for all purchases pursuant to a blanket purchase  
18 order is specified in the order and approved by the governing board;  
19 or

20 2. The repair of county equipment, machinery or vehicles when  
21 the estimated cost of repairs is greater than ~~Two Thousand Five~~  
22 ~~Hundred Dollars (\$2,500.00)~~ Five Thousand Dollars (\$5,000.00). The  
23 maximum authorized amount of a blanket purchase order may be  
24 increased to cover unforeseen expenses. A written explanation of

1 said increase shall be attached to the blanket purchase order prior  
2 to payment.

3 B. Blanket purchase orders shall be prepared, filed, and  
4 encumbered in the manner provided for purchase orders and as  
5 authorized by law or regulation, except no written requisition shall  
6 be required for a blanket purchase order. Prior to payment, the  
7 requesting county officer shall verify the blanket purchase order by  
8 signature. Before transacting any purchase pursuant to a blanket  
9 purchase order, the order shall be submitted to the governing board  
10 for its approval. After satisfactory delivery of goods or services  
11 pursuant to a blanket purchase order, a vendor's invoice shall be  
12 submitted to and approved by the purchasing officer of a  
13 municipality or a school district or a county purchasing agent and  
14 forwarded for payment. An itemized list of goods or services  
15 purchased pursuant to the blanket purchase order shall be attached  
16 to the vendor's invoice if said invoice does not contain an itemized  
17 list of goods or services purchased pursuant to the blanket purchase  
18 order. Payment of invoices from vendors pursuant to a requisition  
19 and approved blanket purchase order issued pursuant to the  
20 provisions of this section shall be authorized by the encumbering  
21 officer.

22 SECTION 2. This act shall become effective November 1, 2012.

23 COMMITTEE REPORT BY: COMMITTEE ON GENERAL GOVERNMENT, dated 3-26-12  
24 - DO PASS.