

1 2. The repair of county equipment, machinery or vehicles when
2 the estimated cost of repairs is greater than ~~Two Thousand Five~~
3 ~~Hundred Dollars (\$2,500.00)~~ Five Thousand Dollars (5,000.00).

4 The maximum authorized amount of a blanket purchase order may be
5 increased to cover unforeseen expenses. A written explanation of
6 said increase shall be attached to the blanket purchase order prior
7 to payment.

8 B. Blanket purchase orders shall be prepared, filed, and
9 encumbered in the manner provided for purchase orders and as
10 authorized by law or regulation, except no written requisition shall
11 be required for a blanket purchase order. Prior to payment, the
12 requesting county officer shall verify the blanket purchase order by
13 signature. Before transacting any purchase pursuant to a blanket
14 purchase order, the order shall be submitted to the governing board
15 for its approval. After satisfactory delivery of goods or services
16 pursuant to a blanket purchase order, a vendor's invoice shall be
17 submitted to and approved by the purchasing officer of a
18 municipality or a school district or a county purchasing agent and
19 forwarded for payment. An itemized list of goods or services
20 purchased pursuant to the blanket purchase order shall be attached
21 to the vendor's invoice if said invoice does not contain an itemized
22 list of goods or services purchased pursuant to the blanket purchase
23 order. Payment of invoices from vendors pursuant to a requisition

1 and approved blanket purchase order issued pursuant to the
2 provisions of this section shall be authorized by the encumbering
3 officer.

4 SECTION 2. This act shall become effective November 1, 2011.

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6 COMMITTEE REPORT BY: COMMITTEE ON APPROPRIATIONS AND BUDGET, dated
7 02-24-2011 - DO PASS, As Coauthored.
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