

THE HOUSE OF REPRESENTATIVES
Thursday, March 6, 2008

Committee Substitute for
House Bill No. 1677

COMMITTEE SUBSTITUTE FOR HOUSE BILL NO. 1677 - By: HICKMAN of the House.

An Act relating to state government; creating the Administrative Services Agency Task Force; providing for membership; providing for appointment of chair; providing for travel reimbursement; providing for administrative support; providing for duties; requiring report; providing for noncodification; and providing an effective date.

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

- 1 SECTION 1. NEW LAW A new section of law not to be codified in the
2 Oklahoma Statutes reads as follows:
- 3 A. There is hereby created until July 1, 2010, the “Administrative Services Agency
4 Task Force”. The Administrative Services Agency Task Force shall be composed of the
5 following members:
- 6 1. The Director of the Department of Central Services, or a designee;
 - 7 2. The Administrator of the Office of Personnel Management, or a designee;
 - 8 3. The Executive Director of the Employees Benefits Council, or a designee;
 - 9 4. The Director of State Finance, or a designee;
 - 10 5. Two members of the Oklahoma House of Representatives appointed by the
11 Speaker of the Oklahoma House of Representatives;

1 6. Two members of the Oklahoma State Senate appointed by the President Pro
2 Tempore of the Senate;

3 7. One member having experience in the private business sector as a business
4 consultant to be appointed by the Speaker of the Oklahoma House of Representatives;

5 8. One member having experience in the private business sector to be appointed by
6 the President Pro Tempore of the Senate; and

7 9. Three members having experience in the private business sector to be appointed
8 by the Governor.

9 B. The initial meeting of the Task Force shall take place not later than sixty (60)
10 days after the sine die adjournment of the Second Regular Session of the Fifty-first
11 Oklahoma Legislature.

12 C. During the organizational meeting of the Task Force, the members shall select a
13 chair and vice-chair. Any vacancies to the Task Force shall be filled by the original
14 appointing authority.

15 D. A simple majority of the members of the Task Force shall be required for a
16 quorum. A quorum of the Task Force shall be required in order to take any official action
17 including the adoption of a final report.

18 E. The Task Force shall be authorized to meet as often as may be required in order
19 to perform the duties imposed upon it.

20 F. The Task Force shall not be subject to the Oklahoma Open Meeting Act, but
21 shall provide notice of its meetings in a manner reasonably calculated to provide notice to
22 interested persons. Meeting notices may be posted electronically to the website of the

1 Oklahoma House of Representatives or the Oklahoma State Senate, or both, in order to
2 meet the requirements of this subsection.

3 G. Staffing for the Task Force shall be provided by the Oklahoma House of
4 Representatives and the Oklahoma State Senate.

5 H. Travel reimbursement for legislators who are members of the Task Force shall
6 be made pursuant to Section 456 of Title 74 of the Oklahoma Statutes. Travel
7 reimbursement for other members of the Task Force shall be made from available
8 budgetary resources of the applicable appointing authority and shall be subject to the
9 State Travel Reimbursement Act.

10 I. The Administrative Services Agency Task Force shall:

11 1. Review administrative services offered by the Department of Central Services,
12 the Office of Personnel Management, the Employment Benefits Council and any other
13 agency providing equipment and administrative services to determine the feasibility of
14 establishing a single state agency to provide administrative services and equipment;

15 2. Review the policies, programs and procedures of the Department of Central
16 Services, the Office of Personnel Management, and the Employment Benefits Council to
17 ensure the efficient coordination of state administrative services including maintenance
18 of state buildings and equipment and state personnel needs and the elimination of
19 duplicated services;

20 3. Develop a coordinated plan to establish a single state agency which can provide
21 administrative services and equipment to other state agencies; and

1 4. Provide to the Legislature and the Governor a coordinated plan to establish a
2 single state agency which can provide administrative services and equipment to other
3 state agencies by July 1, 2010.

4 SECTION 2. This act shall become effective November 1, 2008.

5 COMMITTEE REPORT BY: COMMITTEE ON GENERAL GOVERNMENT AND
6 TRANSPORTATION, dated 03-05-08 - DO PASS, As Amended.